

From: Edinburgh College Freedom of Information
Sent: 13 March 2019 16:38
To: [REDACTED]
Subject: RE: FOI REQUEST ENTERPRISE APPLICATIONS SOFTWARE

Dear [REDACTED]

Our Ref: **013/19**

As of 1 October 2012, Edinburgh’s Telford College, Jewel & Esk College and Stevenson College merged to create a single college called Edinburgh College.

We refer to your request for information dated 13 February 2019. The College has considered your request as a request for information under section 1 of the Freedom of Information (Scotland) Act 2002 (“FOISA”).

For each of the categories above can you please provide me with the relevant contract information listed below:

013/19: 1 Software Category: ERP, CRM, HR, Payroll, Finance	ERP	CRM	HR and Payroll	Finance
013/19: 2 Name of Supplier: Can you please provide me with the software provider for each contract?	None	Phoenix XS	Midland HR	Unit4
013/19: 3 The brand of the software: Can you please provide me with the actual name of the software. Please do not provide me with the supplier name again please provide me with the actual software name.	N/A	Microsoft Dynamics CRM	iTrent	Agresso

<p>013/19: 4 Description of the contract: Please do not just state two to three words can you please provide me with detailed information about this contract and please state if upgrade, maintenance and support is included.</p>	N/A	<p>Included as part of the Microsoft Enrollment for Education Solutions (EES) Agreement. EES provides the college with upgrades, support and maintenance from Microsoft.</p>	<p>Contract is for the purchase of iTrent software. Contract provides the college with upgrades and service desk support.</p>	<p>Contract is for the purchase of Agresso. Contract provides upgrades, maintenance and technical support.</p>
<p>013/19: 5 Please also include any modules included within the contract as this will support the categories you have selected in question 1.</p>	N/A	<p>Microsoft Dynamics 365 for Customer Service; Microsoft Dynamics 365 for Sales.</p>	<p>HR Management & Administration; Payroll; Absence Management; Web Recruitment; Recruitment; People Development; Learning Events; Administration; Occupational Health & Safety; Employee Self Service; Manager Self Service; e-payslips; Reporting Interface; Regulatory Returns; Performance Management.</p>	<p>System Module; General Ledger; Accounts Payable; Accounts Receivable; Cash Book; Purchase Ordering (inc Web); Reporting; Sales Orders; Student Record Interface; Workflow.</p>
<p>013/19: 6 Number of Users/Licenses: What is the total number of user/licenses for this contract?</p>	N/A	43	2000	115
<p>013/19: 7 Annual Spend: What is the annual <u>average</u> spend for each contract?</p>	N/A	£7,800 per year (ex VAT)	£19,460 per year (ex VAT)	£13,500 per year (ex VAT)

013/19: 8 Contract Duration: What is the duration of the contract please include any available extensions within the contract.	N/A	Three years	Initial duration 5 years, now on a rolling contract	5 years
013/19: 9 Contract Start Date: What is the start date of this contract? Please include month and year of the contract. DD-MM-YY or MM-YY.	N/A	01/03/2019	03/09/2013	08/08/2014
013/19: 10 Contract Expiry: What is the expiry date of this contract? Please include month and year of the contract. DD-MM-YY or MM-YY.	N/A	28/02/2022	N/A	07/08/2019
013/19: 11 Contract Review Date: What is the review date of this contract? Please include month and year of the contract. If this cannot be provide please provide me estimates of when the contract is likely to be reviewed. DD-MM-YY or MM-YY.	N/A	01/11/2021	N/A	05/2019
013/19: 12 Contact Details: I require the full contact details of the person within the organisation responsible for this particular software contract (name, job title, email, contact number).	N/A	Head of Estates & IT	Chief Operating Officer	Head of Finance

Details of the College's Senior Management Team are publicly available:

<http://doc.edinburghcollege.ac.uk/welcome/governance/organisation%20structure.pdf>

Contact details for the College are publicly available: <http://www.edinburghcollege.ac.uk/Contact/>

Please note, Edinburgh College seeks to use Frameworks accessed through APUC and the Scottish Government. Where Frameworks are not available Edinburgh College seeks quotes or tenders for purchases. It uses Public Contract Scotland for tendering purposes and tenders are evaluated in accordance with Scottish Government guidance and regulation. Where required, high value contracts will be tendered under EU Regulations.

Full details of the College's procurement process are available on the College's website:

<http://www.edinburghcollege.ac.uk/Welcome/Procurement>

Edinburgh College is subject to the provisions of the Freedom of Information (Scotland) Act (FOISA) 2002. If you are dissatisfied with this response, you may ask the college to review this decision. To do this, please contact the Head of Corporate Development at the postal address below or e-mail the Head of Corporate Development at governance@edinburghcollege.ac.uk describing your original request and explaining your grounds for dissatisfaction. (Please include in your review request, your name and home address for correspondence).

You have 40 working days from receipt of this letter to submit a review request to:

Head of Corporate Development

4th Floor

Edinburgh College (Milton Road Campus)

24 Milton Road East

Edinburgh

EH15 2PP

When the review process has been completed and if you are still dissatisfied, you may ask the Scottish Information Commissioner to intervene.

The Commissioner's online appeal service is available from their website:

www.itspublicknowledge.info/Appeal

The online appeal service is available 24/7 and offers you real time help and advice about your appeal.

You must appeal to the Commissioner within six months of receiving the review decision.

You also have the right to appeal to the Court of Session on a point of law following a decision of the Commissioner.

Regards

FOI Team

