

From: Edinburgh College Freedom of Information
Sent: 19 April 2018 16:00
To: [REDACTED]
Subject: RE: Freedom of Information Request 2

Dear [REDACTED]

Our Ref: 015/18

As of 1 October 2012, Edinburgh's Telford College, Jewel & Esk College and Stevenson College merged to create a single college called Edinburgh College.

We refer to your request for information dated 21 March 2018. The College has considered your request as a request for information under section 1 of the Freedom of Information (Scotland) Act 2002 ("FOISA"):

015/18 (1): provide a schedule for the financial years 2013/14 to 2017/18 inclusive showing total expenditure on entertaining at events in each year.

The college does not allocate a budget for entertaining. College events, for example Board of Management events, to which external guests may be invited are resourced via our internal services.

015/18 (2): For events costing more than £1,000, please also provide:

- (a) the date of the event
- (b) the cost of the event
- (c) the venue of the event
- (d) a brief description of the event eg: graduation ceremony
- (e) Spend on food
- (f) Spend on alcohol

Details of all events costing over £1,000 are provided below:

Academic Year 2013/14					
Date	Cost	Venue	Description	Spend on food	Spend on alcohol
26 th and 27 th September 2013	£22,902.03	Usher Hall	Graduation Ceremonies (held over two days)	£1,602	£8,038.80
5 th June 2014	£17,253.95	The Hub, Castlehill	Prize Giving	£4,140	£1,962.14
24 th June 2014	£1,050	CRE:8, Milton Road Campus	Board Summer Event	N/A	N/A

Academic Year 2014/15					
Date	Cost	Venue	Description	Spend on food	Spend on alcohol
26 th September 2014	£23,707.52	Usher Hall, Lyceum Theatre and EICC	Graduation	£12,131	We are unable to provide a separate alcohol cost as the food package includes the drinks cost.
27 th May 2015	£1,289.10	EH15, Milton Road Campus	Consular Dinner	£1,050	£239.10
4 th June 2015	£5,669.30	Assembly Hall	Prize Giving	N/A	£1,133

Academic Year 2015/16					
Date	Cost	Venue	Description	Spend on food	Spend on alcohol
25 th September 2015	£13,989.50	Usher Hall / Sheraton Hotel	Graduation	£7,000	£3,500
24 th February 2016	£1,608	Sighthill Campus	Creative Industries Employability Day	£250	N/A
10 th June 2016	£4,179	Milton Road Campus	Prize Giving	£2,375	We are unable to provide a separate alcohol cost as food and drink charged as a single cost.

Academic Year 2016/17					
Date	Cost	Venue	Description	Spend on food	Spend on alcohol
3 rd May 2017	£1,970	Scottish National Portrait Gallery	GLOW Festival Launch Night	£540	£790
9 th June 2017	£7,615.49	Milton Road Campus	Prize Giving	£2,660	£300

22 nd June 2017	£1,387.79	Granton Campus	Staff Awards	£953.70	N/A
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Academic Year 2017/18					
Date	Cost	Venue	Description	Spend on food	Spend on alcohol
7 th February 2018	£2,473.55	Granton Campus	Creative Industries Employability Day	£674	N/A
8 th February 2018	£1,177	Sighthill Campus	Creative Industries Employability Day	£462	N/A

Please note, details of staff events are already published on the college website:
<http://doc.edinburghcollege.ac.uk/welcome/freedom%20of%20information/0611617%20foi%20response.pdf>

Edinburgh College is subject to the provisions of the Freedom of Information (Scotland) Act (FOISA) 2002. If you are dissatisfied with this response, you may ask the college to review this decision. To do this, please contact the Head of Corporate Development at the postal address below or e-mail the Head of Corporate Development at governance@edinburghcollege.ac.uk describing your original request and explaining your grounds for dissatisfaction. (Please include in your review request, your name and home address for correspondence).

You have 40 working days from receipt of this letter to submit a review request to:

Head of Corporate Development

4th Floor

Edinburgh College (Milton Road Campus)

[24 Milton Road East](#)

[Edinburgh](#)

[EH15 2PP](#)

When the review process has been completed and if you are still dissatisfied, you may ask the Scottish Information Commissioner to intervene.

The Commissioner's online appeal service is available from their website:
www.itspublicknowledge.info/Appeal

The online appeal service is available 24/7 and offers you real time help and advice about your appeal.

You must appeal to the Commissioner within six months of receiving the review decision.

You also have the right to appeal to the Court of Session on a point of law following a decision of the Commissioner.

Regards

FOI Team