

From: Edinburgh College Freedom of Information

Sent: 05 December 2019 16:19

To: [REDACTED]

Subject: RE: Freedom of Information Request – Cleaning Services & Security Services tender

Dear [REDACTED]

Our Ref: 037/19

As of 1 October 2012, Edinburgh's Telford College, Jewel & Esk College and Stevenson College merged to create a single college called Edinburgh College.

We refer to your request for information dated 07 November 2019. The College has considered your request as a request for information under section 1 of the Freedom of Information (Scotland) Act 2002 ("FOISA").

Cleaning Services & Security Services tender. The details we require are:

037/19 (1): Suppliers who applied for inclusion and were successful & not successful at the PQQ & ITT stages*

N/A The College does not have a Cleaning Services & Security Services contract.

037/19 (2): Copy of the successful suppliers ITT submission N/A

037/19 (3): Contract values of each contract year to date N/A

037/19 (4): Start date & duration of contract N/A

037/19 (5): Scope of services provided under current contract N/A

037/19 (6): Is there an extension clause in the contract(s) and, if so, the duration of the extension? N/A

037/19 (7): Has a decision been made yet on whether the contract(s) are being either extended or renewed? N/A

037/19 (8): Who is the senior officer (outside of procurement) responsible for this contract? N/A

Under our duty to provide advice and assistance, we can confirm that the College has a Total Facilities Management (TFM) contract that includes both soft and hard services.

Details of the Colleges TFM contract are available on the APUC website (EC2014-001 under Estates & Buildings): <http://www.apuc-scot.ac.uk/#!/institution?inst=28>

Please note, Edinburgh College seeks to use Frameworks accessed through APUC and the Scottish Government. Where Frameworks are not available Edinburgh College seeks quotes or tenders for purchases. It uses Public Contract Scotland for tendering purposes and tenders

are evaluated in accordance with Scottish Government guidance and regulation. Where required, high value contracts will be tendered under EU Regulations.

Full details of the college's procurement process are available on the College's website:
<http://www.edinburghcollege.ac.uk/Welcome/Procurement>

Edinburgh College is subject to the provisions of the Freedom of Information (Scotland) Act (FOISA) 2002. If you are dissatisfied with this response, you may ask the college to review this decision. To do this, please contact the Head of Communications, Policy and Research at the postal address below or e-mail the Head of Communications, Policy and Research at governance@edinburghcollege.ac.uk describing your original request and explaining your grounds for dissatisfaction. (Please include in your review request, your name and home address for correspondence).

You have 40 working days from receipt of this letter to submit a review request to:

Head of Communications, Policy and Research

4th Floor

Edinburgh College (Milton Road Campus)

24 Milton Road East

Edinburgh

EH15 2PP

When the review process has been completed and if you are still dissatisfied, you may ask the Scottish Information Commissioner to intervene.

The Commissioner's online appeal service is available from their website:
www.itspubliknowledge.info/Appeal

The online appeal service is available 24/7 and offers you real time help and advice about your appeal.

You must appeal to the Commissioner within six months of receiving the review decision.

You also have the right to appeal to the Court of Session on a point of law following a decision of the Commissioner.

Regards

FOI Team