

From: Edinburgh College Freedom of Information
Sent: 19 December 2019 15:09
To: [REDACTED]
Subject: RE: Freedom of Information request - Data Protection Officer

Dear [REDACTED]

Our Ref: 041/19

As of 1 October 2012, Edinburgh's Telford College, Jewel & Esk College and Stevenson College merged to create a single college called Edinburgh College.

We refer to your request for information dated 21 November 2019. The College has considered your request as a request for information under section 1 of the Freedom of Information (Scotland) Act 2002 ("FOISA").

041/19 (1): The job title of your Data Protection Officer

Data Protection Officer.

041/19 (2): Please confirm if their role is full or part time and approximately how many hours are dedicated solely to Data Protection activities

0.579 FTE (2.75 long day per week)

Please note, the DPO is a national shared service from the HE/FE Shared Technology & Information Services (HEFESTIS) Ltd.

041/19 (3): Please advise what other duties are included in their role alongside Data Protection

None.

041/19 (4): Do you have any additional staff with responsibility for data Protection e.g. deputy Data Protection Officer

Yes, the Information Management Team consists of:

- Information Manager
- Information Asset Register Administrator
- Governance, Compliance and Information Officer

041/19 (5): How many students attend your College per year

This information is publicly available (see Paper C, Recruitment & Retention Dashboard):
<http://doc.edinburghcollege.ac.uk/welcome/governance/papers/policy%20and%20resources%20papers%202021-05-19.pdf>

041/19 (6): How many campuses does your College operate over?

Edinburgh College is subject to the provisions of the Freedom of Information (Scotland) Act (FOISA) 2002. If you are dissatisfied with this response, you may ask the college to review this decision. To do this, please contact the Head of Communications, Policy and Research at the postal address below or e-mail the Head of Communications, Policy and Research at governance@edinburghcollege.ac.uk describing your original request and explaining your grounds for dissatisfaction. (Please include in your review request, your name and home address for correspondence).

You have 40 working days from receipt of this letter to submit a review request to:

Head of Communications, Policy and Research

4th Floor

Edinburgh College (Milton Road Campus)

24 Milton Road East

Edinburgh

EH15 2PP

When the review process has been completed and if you are still dissatisfied, you may ask the Scottish Information Commissioner to intervene.

The Commissioner's online appeal service is available from their website:
www.itspublicknowledge.info/Appeal

The online appeal service is available 24/7 and offers you real time help and advice about your appeal.

You must appeal to the Commissioner within six months of receiving the review decision.

You also have the right to appeal to the Court of Session on a point of law following a decision of the Commissioner.

Regards

FOI Team