

From: Edinburgh College Freedom of Information
Sent: 14 December 2018 16:02
To: [REDACTED]
Subject: RE: Freedom of information request

Dear [REDACTED]

Our Ref: 054/18

As of 1 October 2012, Edinburgh's Telford College, Jewel & Esk College and Stevenson College merged to create a single college called Edinburgh College.

We refer to your request for information dated 16 November 2018. The College has considered your request as a request for information under section 1 of the Freedom of Information (Scotland) Act 2002 ("FOISA"):

054/18: 1 Any written off amounts for supplier or staff overpayments that have occurred in the past 3 years via the P&L account or as part of your £5m exceptional staff costs?

The £5m exceptional staff costs do not include any written off amounts as this balance reflects voluntary severance payments.

No supplier overpayments are written off. The college pursues repayment for all overpayments made.

Staff overpayments [written off]:

2015/16	£17,425.53 (33 overpayments)
2016/17	None
2017/18	£355.99 (7 overpayments)

Please note, the college will only consider writing off debts when all practical and economically viable collection actions have been exhausted.

054/18: 2 Reason & calculation for the actuarial error for pension fund of £5m.

Please note, no actuarial error has occurred. The college's Annual Report and Financial Statements (for the year ended 31 July 2017) refers to an actuarial gain on the Lothian Pension Fund pension scheme. Although there was a £5m gain, the fund still remains in deficit. The calculation is based on the actuary of the fund and takes into consideration things like the discount rate, life expectancy and return on assets.

054/18: 3 Can you also point me in the right direction for employee privacy policy?

The college's privacy notice and data protection policy is available online:
<http://www.edinburghcollege.ac.uk/Welcome/Governance/Privacy/>

The staff privacy policy will be published on the college's privacy notice webpage in January 2019 and is therefore exempt under Section 27 of FOISA as it is intended for future publication no later than twelve weeks after the date of your request.

Edinburgh College is subject to the provisions of the Freedom of Information (Scotland) Act (FOISA) 2002. If you are dissatisfied with this response, you may ask the college to review this decision. To do this, please contact the Head of Corporate Development at the postal address below or e-mail the Head of Corporate Development at governance@edinburghcollege.ac.uk describing your original request and explaining your grounds for dissatisfaction. (Please include in your review request, your name and home address for correspondence).

You have 40 working days from receipt of this letter to submit a review request to:

Head of Corporate Development

4th Floor

Edinburgh College (Milton Road Campus)

24 Milton Road East

Edinburgh

EH15 2PP

When the review process has been completed and if you are still dissatisfied, you may ask the Scottish Information Commissioner to intervene.

The Commissioner's online appeal service is available from their website:
www.itspublicknowledge.info/Appeal

The online appeal service is available 24/7 and offers you real time help and advice about your appeal.

You must appeal to the Commissioner within six months of receiving the review decision.

You also have the right to appeal to the Court of Session on a point of law following a decision of the Commissioner.

Regards

FOI Team