

From: Edinburgh College Freedom of Information
Sent: 04 December 2017 16:15
To: [REDACTED]
Subject: RE: Freedom of Information request - Living Wage Accreditation

Dear [REDACTED]

Our Ref: 068/16/17

As of 1 October 2012, Edinburgh's Telford College, Jewel & Esk College and Stevenson College merged to create a single college called Edinburgh College.

We refer to your request for information dated 06 November 2017. The College has considered your request as a request for information under section 1 of the Freedom of Information (Scotland) Act 2002 ("FOISA"):

068/16/17 (1): Please advise if your college is living wage accredited?

Yes

068/16/17 (2): Please advise if there are any members of staff in your employ that earn under the current living wage amount per hour?

No

068/16/17 (3): Please advise if your college have any outsourced staff?

It is unclear if your question is looking for information on the college outsourcing its staff or whether the reference is to external contractors that we use. We assume you are referring to external contractors.

ISS is the college's only contracted supplier who provide onsite staff.

068/16/17 (4): If so please advise the name of the contractor and the remit of their contract?

ISS provide total facilities management.

068/16/17 (5): Additionally please confirm that any contract with an outsourced contractor includes a caveat that ensures they pay staff the living wage if your college is listed as being Living Wage Accredited?

The college adheres to the Edinburgh Region Procurement Team (ERPT) Procurement strategy (Jan 2017-July 2018) which states that:

6.9 The living wage – the Member Institutions recognise the value of a well motivated and dedicated workforce both in its own organisation and in those of its suppliers. In compliance with the Act the ERPT will consider, before undertaking a procurement, whether it is relevant and proportionate to include a question on fair work practices along with other relevant criteria, whilst ensuring the appropriate balance between quality and cost of the contract, paying regard to the statutory guidance including the application the living wage.

068/16/17 (6): Please advise if any outsourced contractor you have entered into a contract with is indeed paying staff at least the Living Wage as at the current amount per hour?

As stated in our response to **068/16/17 (3)**, ISS is the college's only contracted supplier who provide onsite staff. ISS pay the National Living wage to all their staff.

If this response does not address your question, we would be grateful if could clarify the scope of your question.

Please note, if your question is looking for information on all staff employed by organisations with whom the college has had a contractual relationship, the level of work involved in preparing all of this requested information would exceed the £600 fee.

If you are looking for information on all staff employed by organisations with whom the college currently has a contractual relationship, we are unable to provide this requested data without undertaking significant work. Where the cost for collection and preparation of data exceeds £100, the college applies a charge for responding to the request. Could you please confirm if you would like the college to seek to undertake this work and we will provide a costing.

Edinburgh College is subject to the provisions of the Freedom of Information (Scotland) Act (FOISA) 2002. If you are dissatisfied with this response, you may ask the college to review this decision. To do this, please contact the Head of Corporate Development at the postal address below or e-mail the Head of Corporate Development at governance@edinburghcollege.ac.uk describing your original request and explaining your grounds for dissatisfaction. (Please include in your review request, your name and home address for correspondence).

You have 40 working days from receipt of this letter to submit a review request to:

Head of Corporate Development
4th Floor
Edinburgh College (Milton Road Campus)
24 Milton Road East
Edinburgh
EH15 2PP

When the review process has been completed and if you are still dissatisfied, you may ask the Scottish Information Commissioner to intervene.

The Commissioner's online appeal service is available from their website:
www.itspublicknowledge.info/Appeal

The online appeal service is available 24/7 and offers you real time help and advice about your appeal.

You must appeal to the Commissioner within six months of receiving the review decision.

You also have the right to appeal to the Court of Session on a point of law following a decision of the Commissioner.

Regards
FOI Team



