

## AUDIT & RISK ASSURANCE COMMITTEE

### AGENDA

A meeting of the Audit & Risk Assurance Committee will be held at 16:00 hours on Thursday, 20 April 2017 in the Boardroom, Milton Road Campus.

|    |   | Lead Speaker    | Paper  |
|----|---|-----------------|--------|
| 1  | WELCOME & APOLOGIES   | Chair           |        |
| 2  | DECLARATIONS OF INTEREST                                      | Chair           |        |
| 3  | MINUTES OF PREVIOUS MEETING <i>for approval</i>               | Chair           | A      |
| 4  | MATTERS ARISING   | Chair           | B      |
| 5  | FINANCE REPORT  |                 |        |
|    | 5.1 Section 22 Report Update                                  | A Williamson    | Verbal |
|    | 5.2 Resource Return (March 2017) and Certificate of Assurance | A Williamson    | C      |
| 6  | INTERNAL AUDIT  |                 |        |
|    | 6.1 Summary of Audit Recommendations                          | A Williamson    | D      |
|    | 6.2 Internal Audit 2016/17 Progress Report                    | Scott-Moncrieff | E      |
|    | 6.3 Priority Based Budget (Phase 1) Audit Report              | Scott-Moncrieff | F      |
|    | 6.4 Payroll and Expenses Audit Report                         | Scott-Moncrieff | G      |
| 7  | EXTERNAL AUDIT PLAN 2016/17                                   | Audit Scotland  | H      |
| 8  | RISK ASSURANCE  |                 |        |
|    | 8.1 Risk Management Report                                    | R Whetton       | I      |
|    | 8.2 Business Continuity Update                                | R Whetton       | J      |
| 9  | ANY OTHER COMPETENT BUSINESS                                  |                 |        |
|    | 9.1 Horizon Scanning Update                                   | A Williamson    | K      |
| 10 | DATE OF NEXT MEETING: 31 May 2017                             |                 |        |

*N.B: The minutes of the Audit & Risk Assurance Committee are reported directly to the Board of Management, with an accompany commentary from the Committee Chair.*