



## BOARD OF MANAGEMENT

### AGENDA

A meeting of the Board of Management will be held at 14:00 hours on Tuesday, 21 June 2016 in the Boardroom, Milton Road Campus.

|                            |  | Lead Speaker | Paper    |
|----------------------------|--|--------------|----------|
| 1                          | WELCOME & APOLOGIES                                | Chair        |          |
| 2                          | DECLARATIONS OF INTEREST                           | Chair        |          |
| 3                          | MINUTES OF PREVIOUS MEETING <i>for approval</i>    | Chair        | <b>A</b> |
| 4                          | MATTERS ARISING                                    | Chair        | <b>B</b> |
| 5                          | COMMITTEE BUSINESS                                 |              |          |
| 5.1                        | <u>Policy &amp; Resources Committee</u>            |              |          |
|                            | Minutes 03.05.16                                   | Vice Chair   | <b>C</b> |
|                            | Minutes 14.06.16                                   | Vice Chair   | <b>D</b> |
|                            | Business Transformation Plan Report                | A Bruton     | <b>E</b> |
|                            | Management Accounts to April 2016                  | A Williamson | <b>F</b> |
|                            | 2016 Financial Forecast Return <i>for approval</i> | A Williamson | <b>G</b> |
| 5.2                        | <u>Academic Council</u>                            |              |          |
|                            | Minutes 03.06.16                                   | S Cairncross | <b>H</b> |
| 5.3                        | <u>Audit &amp; Risk Assurance Committee</u>        |              |          |
|                            | Minutes 02.06.16                                   | N Paul       | <b>I</b> |
|                            | Top Risk Register 2015/16                          | A Williamson | <b>J</b> |
| 5.4                        | <u>External Engagement Committee</u>               |              |          |
|                            | Minutes 24.05.16                                   | A Johnston   | <b>K</b> |
| 5.5                        | <u>Nominations Committee</u>                       |              |          |
|                            | Minutes 24.05.16                                   | Chair        | <b>L</b> |
| <i>[Refreshment Break]</i> |  |              |          |
| 6                          | PRINCIPAL'S REPORT                                 | A Bruton     | <b>M</b> |
| 7                          | EDINBURGH COLLEGE STUDENTS' ASSOCIATION            |              |          |
|                            | 7.1 ECSA Report                                    | J Van Herk   | <b>N</b> |
|                            | 7.2 ECSA End of Year Report                        | J Van Herk   | <b>O</b> |

|    |  |                          |                      |
|----|--|--------------------------|----------------------|
| 8  | GOVERNANCE REPORT  |                          |                      |
|    | 8.1 Governance Report  | P Davis                  | <b>P</b>             |
|    | 8.2 Board & Committee Calendar 2016/17   | M Walker                 | <b>Q</b>             |
| 9  | NATIONAL REPORT  | Chair                    | <b>Verbal</b>        |
| 10 | RIDDOR UPDATE  | A Williamson             | <b>R</b>             |
| 11 | CLOSED ITEMS OF BUSINESS   |                          |                      |
|    | 11.1 Closed Minutes of the Previous Meeting<br><i>for approval</i>                               | Chair                    | <b>S</b>             |
|    | 11.2 <u>Policy &amp; Resources Committee</u><br>Closed Minutes 03.05.16                          | Vice Chair               | <b>T</b>             |
|    | 11.3 <u>Remuneration Committee</u><br>Minutes 14.06.16<br>Terms of Reference <i>for approval</i> | R Stimpson<br>R Stimpson | <b>U</b><br><b>V</b> |
| 12 | ANY OTHER COMPETENT BUSINESS   |                          |                      |
| 13 | DATE OF NEXT MEETING: 20 September 2016  |                          |                      |
|    | 13.1 <u>Upcoming Committee Dates</u>   |                          |                      |
|    | Policy & Resources Committee   | 23.08.16                 |                      |
|    | Board of Management  | 20.09.16                 |                      |
|    | Academic Council   | 04.11.16                 |                      |
|    | External Engagement Committee  | 08.11.16                 |                      |
|    | Policy & Resources Committee   | 15.11.16                 |                      |
|    | Audit & Risk Assurance Committee   | 23.11.16                 |                      |
|    | Board of Management  | 13.12.16                 |                      |