

Learn, Develop and Connect Planner



For the future you want



Course	Date	Time	Venue	Target Group	Booking instructions
Self-Harm Awareness	Thu 27 May	12:00-13:30	Online	All Staff	Search course in the 'Career and Development' tab in iTrent
CDN's Virtual College Expo21	Wed 9 / Thu 10 June	Various	Online	All Staff	Please see link for more details and to book
Mental Health Awareness Course - 2 date course	Wed 16 June and Thu 17 June	09:30-12:00 09:30-11:00	Online	All Staff	Search course in the 'Career and Development' tab in iTrent
Learning Outcomes & Assessment	Mon 21 Jun	10:00-12:15	Online	Teaching Staff	Search course in the 'Career and Development' tab in iTrent
Student Wellbeing Service Information Session	Tue 22 Jun Wed 23 Jun Thu 24 Jun	10:00-10:30 14:00-14:30 10:00-10:30 14:00-14:30 10:00-10:30 14:00- 14:30	Online	All Staff	Search course in the 'Career and Development' tab in iTrent .
Pre-retirement (Local Government Pension Scheme)	Wed 23 Jun	10:00-14:00	Online	All staff contributing to the LPF scheme	Search course in the 'Career and Development' tab in iTrent
Unconscious Bias	Thu 24 Jun	10:00-12:00	Online	All staff	Search course in the 'Career and Development' tab in iTrent
Pre-retirement (Teachers' Pension Scheme)	Mon 28 Jun	13:00-15:00	Online	Staff contributing to teachers' pension scheme	Search course in the 'Career and Development' tab in iTrent
Mental Health Awareness Course - 2 date course	Tue 29 June and Wed 30 June	09:30-12:00 09:30-11:00	Online	All Staff	Search course in the 'Career and Development' tab in iTrent
Unconscious Bias	Tue 29 Jun	14:00-16:00	Online	All staff	Search course in the 'Career and Development' tab in iTrent

Gender Based Violence Awareness	Wed 30 Jun	14:00-16:00	Online	All Staff	Search course in the 'Career and Development' tab in iTrent
Safeguarding Awareness	Thu 1 July	10:00-12:00	Online	All Staff	Search course in the 'Career and Development' tab in iTrent .
Decoding Dyslexia	Thu 19 Aug	10:00-11:15	Online	All Staff	Search course in the 'Career and Development' tab in iTrent

Course	Self-Harm Awareness
Date of delivery	Thu 27 May, 12:00-13:30
Target group	All staff
Max number	10
Facilitator	Samantha Harrison, Penumbra
Venue	Online
How to book	Search course in the 'Career and Development' tab in i-Trent . You will be sent a joining link through Outlook in due course.
Outline/objectives	<p>Learn more about self-harm and understanding why people self-harm. This session aims to help you to:</p> <ul style="list-style-type: none">• Understand and identifying what self-harm is• Consider who may self-harm and why• Discuss your concerns for students who may be self-harming• How to support someone who may self-harm• Information about sources of support
Lecturers Standards	This workshop links to standard 1.1 (Professional Values) in particular.

Course	Exhale
Date of delivery	Wed 28 Apr; 12:30-13:00
Target Group	All Staff
Max number	25
Facilitator	Jennifer Figures
Venue	Online
How to book	Search course in the 'Career and Development' tab in iTrent . You will be sent a joining link through Outlook in due course
Outline/objectives	<p>This session will take you through some gentle movement and stretches with the aim to release tension from the body.</p> <p>We will work with the breath to bring calm to the mind.</p> <p>We will finish our session with a relaxation.</p> <p>You do not need anything for this session but you may like a mat, blanket and cushion.</p> <p>This session is open to anyone.</p>
Lecturers Standards	This workshop links to standards 3.5 (Professional Practice), in particular.

Course	Mental Health Awareness Course
Date of delivery	Attendance on all of the dates below is required: Course 1 16 June 2021 (09:30 – 12:00) 17 June 2021 (09:30 – 11:00) Course 2 29 June 2021 (09:30 – 12:00) 30 June 2021 (09:30 – 11:00)
Target Group	All Staff
Max number	14
Facilitator	Wellbeing Team
Venue	Online
How to book	Search course in the 'Career and Development' tab in iTrent . You will be sent a joining link through Outlook in due course
Outline/objectives	<p>The Wellbeing Team is offering a series of three 1hour workshops on the topic of Mental Health. The content is based around 3 animations that have been produced by NHS Education and Public Health, with additional learning activities in the absence of any delivery of Scottish Mental Health First Aid currently.</p> <p>Workshop 1: explores what mental health is, as well as factors that affect mental health. It includes looking at how we can respond compassionately to people who may be experiencing mental ill health or distress</p> <p>Workshop 2: gives practical advice about how and when to have compassionate conversations with people who may be experiencing mental distress of feeling suicidal. It also provides information on how to get immediate help and support.</p> <p>Workshop 3: explores the issue of suicide, including statistics and facts about suicide in Scotland. It helps learners understand the signs that people may be thinking about suicide, and how and when to provide immediate help and support.</p>
Lecturers Standards	This workshop links to standards 1.2 (Professional Values) and 3.2 (Professional Practice) in particular.

Course	Safeguarding Awareness
Date of delivery	Thu 1 July 2021; 10:00-12:00
Target Group	All Staff
Max number	8
Facilitator	Kara Tait
Venue	Online
How to book	Search course in the 'Career and Development' tab in iTrent . You will be sent a joining link through Outlook in due course.
Outline/objectives	<p>To allow staff to gain awareness of what Safeguarding is and how it can affect students.</p> <p>The session will also go over the policy and procedures around Safeguarding at Edinburgh College, and the support available for students.</p>
Lecturers Standards	This workshop links to standards 1.1 Professional Values in particular.

Workshop Title	Learning Outcomes & Assessment
Date of Delivery	Mon 21 June; 10:00-12:15
Target Group	Teaching Staff
Facilitator	SCQF Partnership (delivered online)
Max No:	12
How to book	Search course in the 'Career and Development' tab in iTrent . You will be sent a joining link through Outlook in due course.
Workshop Outline/Objectives	<p>The SCQF Partnership is pleased to offer a workshop specifically for the college sector to help staff develop skills relating to writing learning outcomes and designing assessment. The workshop is designed to offer generic guidance on these topics and aims to support college staff who are either already involved in these activities or for those who would like to develop these skills. These skills could enable you to be involved in the credit rating of future programmes within your college.</p> <p>The workshop consists of the mix of pre workshop activities and live session to allow participants to have the best experience with sufficient time to discuss and review the activities and to engage with our expert who will deliver the workshop session.</p> <p>Participants will be issued with a workshop booklet 10 days in advance of the live workshop session. The workshop booklet contains some pre activities which need to be undertaken in advance of the live session. One pre activity must be completed and submitted in advance of the workshop, to secure your place as it underpins the session and will be used within the workshop. We anticipate that the pre-activities including reading should take 1 ½ – 2 hours to complete</p> <p>Why attend – some feedback from previous participants include:</p> <ul style="list-style-type: none"> • I enjoyed the delivery, it was well paced and thoroughly informative. The discussions were also very engaging and steered very well. • I particularly enjoyed the creation of assessment. It was stimulating and the scenario used was interesting and created a unique perspective for me to consider assessment and learning outcomes. • The workshop and materials provided were very detailed and informative. I feel I have learned something very useful to put into use in the future
Lecturers Standards	This workshop links to standard 2.2 (Professional Knowledge & Understanding) in particular.

Course	Student Wellbeing Service Information Session
Date of delivery	Tue 22 Jun: 10:00-10:30; 14:00-14:30 Wed 23 Jun: 10:00-10:30; 14:00-14:30 Thu 24 Jun: 10:00-10:30; 14:00-14:30
Target group	All staff
Max number	30
Facilitator	Wellbeing Team
Venue	Online
How to book	Search course in the 'Career and Development' tab in iTrent . You will be sent a joining link through Outlook in due course
Outline/objectives	The session will provide Information on the Wellbeing Service for students, which has been undergoing some changes recently.
Lecturers Standards	This workshop links to standard 1.1 (Professional Values) in particular.

Course	Pre-retirement (Local Government Pension Scheme)
Date of delivery	Wed 23 June; 10:00-14:00
Target group	All staff contributing to the LPF scheme
Max number	10
Facilitator	Affinity Connect
Venue	Online
How to book	Search course in the 'Career and Development' tab in i-Trent . You will be sent a joining link through Outlook in due course.
Outline/objectives	<p>The session will cover the following areas:</p> <ul style="list-style-type: none"> • Income needs in retirement • The state pension • Workplace pension savings • Other savings and investments • Inflation • Tax allowances
Lecturers Standards	This workshop links to standard 2.1 (Professional Knowledge & Understanding) in particular.

Course	Pre-retirement (Teachers' Pension Scheme)
Date of delivery	Mon 28 June; 13:00-15:00
Target group	Staff contributing to teachers' pension scheme
Max number	10
Facilitator	Affinity Connect
Venue	Online
How to book	Search course in the 'Career and Development' tab in iTrent . You will be sent a joining link through Outlook in due course.
Outline/objectives	<p>The session will cover the following areas:</p> <ul style="list-style-type: none"> • Income needs in retirement • The state pension • Workplace pension savings • Other savings and investments • Inflation • Tax allowances
Lecturers Standards	This workshop links to standard 2.1 (Professional Knowledge & Understanding) in particular.

Course	Unconscious Bias
Date of delivery	Thu 24 June; 10:00-12:00 Tue 29 June; 14:00-16:00
Target group	All Staff
Max number	15
Facilitator	Bethany Parsons, EC equalities officer
Venue	Online
How to book	Book here or search course in the 'Career and Development' tab in iTrent . You will be sent a joining link through Outlook in due course
Outline/objectives	Unconscious bias refers to the quick links, assumptions, and shortcuts we all take when making day-to-day decisions, which are rooted in our culture, background and upbringing, but which may unfairly advantage or disadvantage others. In this session, delegates will explore the brain's processing short cuts and become aware of how that processing impacts on our behaviour and decision-making. The workshop will inform delegates about strategies to manage and, in fact, challenge our brain's shortcuts, and identify the potential for impact in key processes in the college, such as admissions, teaching and assessment, and line management.
Lecturers Standards	This workshop links to standard 1.1 (Professional Values) in particular.

Workshop Title	Gender Based Violence Awareness (GBV)
Dates of Delivery	Wednesday 30 June; 14:00-16:00
Target Group	Staff
Facilitator	Kara Tait
Venue	Online
Max no.	8
How to book	Search course in the 'Career and Development' tab in iTrent . You will be sent a joining link through Outlook in due course
Workshop Outline/Objectives	To allow staff to gain awareness of what gender-based violence is and how it can affect students. Also, the policy and procedures around GBV at Edinburgh College and the support available for students.
Lecturers Standards	This workshop links to standard 1.1 (Professional Values) in particular.

Course	Decoding Dyslexia
Date of delivery	Thursday 19 August 2021 10:00 – 11:15
Target Group	All Staff
Max number	50
Facilitator	Cher Neves & Beth Winkler
Venue	Online
How to book	Search course in the 'Career and Development' tab in iTrent . You will be sent a joining link through Outlook in due course
Outline/objectives	<p>Please join us for an informative session that will highlight the processes involved in identifying dyslexia, what this means for the student/teaching team and some guidance surrounding good practice in the classroom.</p> <p>This session will explore the following areas:</p> <ul style="list-style-type: none"> • What is an SpLD? • What is Dyslexia? • How does Dyslexia impact students in the classroom? • How does screening and diagnosis work? FE/HE • How do we support students with Dyslexia? • Creating an inclusive and accessible classroom
Lecturers Standards	This workshop links to standards 1.1 (Professional Values) and 3.2 (Professional Practice) in particular

Course	CDN's Virtual College Expo21
Date of delivery	Wednesday 9 and Thursday 10 June 2021 – various times
Target Group	All Staff
Facilitator	CDN (College Development Network)
Venue	Online
How to book	Please see link for more details and to book
Outline/objectives	<p>Virtual College Expo is Scotland's landmark event for everyone working, studying or involved in post-16 education and training. Free to attend, it is a celebration of college excellence, and our national focus for staff development and practical innovation.</p> <p>This year, the overarching theme is be 'Press the reset button: Reimagining college learning and life.' This theme will focus on the adjustments that have worked well during the pandemic, what we can take forward, and how that could alter and enhance college learning and life in the future.</p>
Lecturers Standards	This workshop links to standards 1.1 (Professional Values) and 3.2 (Professional Practice) in particular