



For the future you want

MODERN APPRENTICESHIPS



EMPLOYER GUIDE

For the future you want

WHAT IS A MODERN APPRENTICESHIP?

Modern Apprenticeships (MAs) are a great way to train employees and grow your business. Employing a MA can bring huge benefits to your business. You can choose to put a current staff member onto an apprenticeship to develop their knowledge and skills or recruit a new apprentice for your workforce.

Apprenticeship programmes combine work experience, college practical learning and theory to make sure apprentices are fully qualified for the role they are employed in (not all apprenticeships require college attendance). Edinburgh College apprenticeship courses are aligned to industry needs and offer real life working environments using modern technologies.

Edinburgh College may be able to assist you with recruitment of your apprentice by offering you suitable applicants using our existing students studying in the area you wish to recruit in.

HOW LONG IS AN APPRENTICESHIP?

Apprenticeships range from 1 to 4 years, and are designed to fit around employer requirements. Modes of attendance can vary, please check with our training team for more information on specific apprenticeship programmes.

WHO PAYS FOR THE APPRENTICE?

Modern apprenticeships at Edinburgh College are delivered in partnership with Skills Development Scotland (SDS) to develop Scotland's young workforce.

Funding for employers may be available from Skills Development Scotland (SDS). SDS provide Training Providers (such as Edinburgh College) with a contribution towards the cost of the training. Employers may have to pay a contribution towards their apprentices' training depending on their age and the occupational area they are undertaking their apprenticeship in. All apprentices must have a contract of employment and be paid the appropriate wage by their employer.

gov.uk/apprenticeships-guide/
pay-and-conditions

OUR MODERN APPRENTICESHIP PORTFOLIO

We continue to add modern apprenticeship opportunities to our portfolio. Please visit our website to view our apprenticeship programmes.

YOUR BUSINESS CAN BENEFIT FROM...



FREQUENTLY ASKED QUESTIONS

WHAT CRITERIA DOES MY EMPLOYEE NEED TO MEET TO GET AN APPRENTICESHIP?

- Must be aged 16 and over
- Apprentices don't necessarily need any qualifications, but some may require a general pass at Standard Grade or a pass at National 5
- No prior experience is required
- An initial assessment will be carried out to ensure the employee is suitable for the apprenticeship

WHAT ARE THE BENEFITS TO MY BUSINESS?

- Return on investment in 18-24 months (on average)
- Funding available for training from Skills Development Scotland (SDS)
- Freedom to choose an apprentice that fits with your business requirements and culture
- Grow your employee count to meet demands of new work
- Pass on skills to a younger team to keep knowledge in your business
- Reduction in training and recruitment costs
- Apprenticeships and training can be tailored to your business requirements and skill gaps
- Young people offer new exciting way of thinking. Fresh opportunities for your current staff, such as mentoring
- SDS and the college training team can assist with your recruitment

SDS also offer recruitment support through:
apprenticeships.scot/

WHAT BENEFITS DO MY STAFF MEMBERS GET BY BECOMING A MODERN APPRENTICE?

- Earn money while they learn
- Get a recognised qualification
- Develop new skills and gain real practical work experience
- Start a long-term career
- Learn the specific skills needed for their industry

MODES OF ATTENDANCE

DAY-RELEASE

Regular set days for attendance at college as part of your employment.

BLOCK RELEASE

There is a range of block release mode of attendance set up to ensure adequate training is carried out in college. This varies depending on the occupational area of the MA.

OPEN LEARNING

This provides flexibility for the apprentice to study in their own time and at their own pace, at home or at one of our campuses. Tutors are on hand to provide guidance and support. Minimal attendance may be required for induction and assessment.

WORK-BASED

Allows your apprentice to learn as they are working. They will be provided with course materials with actions they will have to complete while at their workplace.

AWARD WINNING



Edinburgh College apprentice Stefano La Greca has been awarded Apprentice of the Year at the national Bodyshop Magazine 2017.

Stefano, who works for DSL Autos, qualified for the final, competing against fellow apprentices from across the UK competition event in London. A panel of experts then compared Stefano's work against the other four finalists before declaring him the winner.

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AUTOMOTIVE ENGINEERING

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HEAVY VEHICLE MAINTENANCE & REPAIR

MODE OF ATTENDANCE	Block Release
COLLEGE LEARNING	Year 1-3
WORK-BASED LEARNING	Year 4
START DATE	August
DURATION	4 Years
CAMPUS LOCATION	Sighthill

COURSE OVERVIEW

This course will give an apprentice all the skills they will need for a successful career in the Automotive industry. On successful completion of this course, the apprentice will achieve an IMI (Institute of the Motor Industry) Modern Apprenticeship.

Over the course of the apprenticeship, the apprentice will learn both under pinning knowledge and hands-on skills.

Throughout the apprentices' programme they will complete the following qualifications:

- Core Skills
- IMI: Diploma in Heavy Vehicle Maintenance and Repair Principles at SCQF Level 5
- IMI: Diploma in Heavy Vehicle Maintenance and Repair Principles at SCQF Level 7
- IMI: SVQ Heavy Vehicle Maintenance and Repair at SCQF Level 7

We offer the Heavy Vehicle Maintenance & Repair qualification at SCQF Level 5. Our assessor can discuss this option in more detail if required.

Both the apprentice and the employer will also have the support and advice of our dedicated heavy vehicle assessor, who will liaise with all parties to make ensure the program runs as smoothly as possible.

COURSE CONTENT

Diploma in Heavy Vehicle Maintenance and Repair at SCQF Level 5 & 7

This forms the knowledge component to support the SVQ part of the qualification

SVQ in Heavy Vehicle Maintenance and Repair at SCQF Level 7

- Housekeeping in Motor Vehicle Environments
- Health & Safety
- Maintain Working Relationships in a Motor Vehicle Environment
- Use of Hand Tools & Equipment in Motor Vehicle Engineering
- Diagnose & Rectify Engine & Component Faults
- Diagnose & Rectify Chassis System Faults
- Diagnose & Rectify Electrical Unit & Component Faults
- Inspect Vehicles

PROGRESSION

- Part-time HNC in Automotive Engineering or equivalent Engineering discipline

ADDITIONAL COURSES OF INTEREST*

- Level 2 Award in Electric/Hybrid Vehicle Routine Maintenance Activities
- Level 3 Award in Electric/Hybrid Vehicle System Repair and Replacement
- Level 3 Award in Automotive Refrigerant Handling

*Additional costs apply.

LIGHT VEHICLE MAINTENANCE & REPAIR

MODE OF ATTENDANCE	Block Release (Sighthill) or Day Release (Midlothian)
COLLEGE LEARNING	Year 1-3 (Day Release 1 day per week)
WORK-BASED LEARNING	Year 4
START DATE	August
DURATION	4 Years
CAMPUS LOCATION	Sighthill or Midlothian

COURSE OVERVIEW

This course will give an apprentice all the skills they will need for a successful career in the Automotive industry. On successful completion of this course, the apprentice will achieve an IMI (Institute of the Motor Industry) Modern Apprenticeship. Over the course of the apprenticeship, the apprentice will learn both under pinning knowledge and hands-on skills.

Throughout the apprentices' programme they will complete the following qualifications:

- Core Skills
- IMI: Diploma in Light Vehicle Maintenance and Repair Principles at SCQF Level
- IMI: Diploma in Light Vehicle Maintenance and Repair SCQF at Level 7
- IMI: SVQ Light Vehicle Maintenance and Repair at SCQF Level 7

We also offer the Light Vehicle Maintenance & Repair qualification at SCQF Level 5. Our assessor can discuss this option in more detail if required.

Both the apprentice and the employer will also have the support and advice of our dedicated automotive assessor, who will liaise with all parties to ensure the programme runs as smoothly as possible.

COURSE CONTENT

Diploma in Light Vehicle Maintenance and Repair at SCQF Level 5 & 7

This forms the knowledge component to support the SVQ part of the qualification

SVQ in Light Vehicle Maintenance and Repair at SCQF Level 7

- Housekeeping in Motor Vehicle Environments
- Health & Safety
- Maintain Working Relationships in a Motor Vehicle Environment
- Use of Hand Tools & Equipment in Motor Vehicle Engineering
- Diagnose & Rectify Engine & Component Faults
- Diagnose & Rectify Chassis System Faults
- Diagnose & Rectify Electrical Unit & Component Faults
- Inspect Vehicles

PROGRESSION

- Part-time HNC in Automotive Engineering or equivalent Engineering discipline

ADDITIONAL COURSES OF INTEREST*

- Level 2 Award in Electric/Hybrid Vehicle Routine Maintenance Activities
- Level 3 Award in Electric/Hybrid Vehicle System Repair and Replacement
- Level 3 Award in Automotive Refrigerant Handling

*Additional costs apply.

VEHICLE BODY REPAIR & ALIGNMENT

MODE OF ATTENDANCE	Block Release
COLLEGE LEARNING	Year 1-3
WORK-BASED LEARNING	Year 4
START DATE	August
DURATION	4 Years
CAMPUS LOCATION	Sighthill

COURSE OVERVIEW

This course will give an apprentice all the skills they will need for a successful career in the Automotive industry. On successful completion of this course, the apprentice will achieve an IMI (Institute of the Motor Industry) Modern Apprenticeship

Over the course of the apprenticeship, the apprentice will learn both under pinning knowledge and hands-on skills.

Throughout the apprentices' programme they will complete the following qualifications:

- Core Skills
- Diploma Vehicle Accident Repair Body Principles at SCQF Level 5
- Diploma Vehicle Accident Repair Body Principles at SCQF 6
- SVQ in Vehicle Body Repair & Alignment at SCQF Level 6

We offer the Vehicle Body Repair & Alignment qualification at SCQF Level 5. Our assessor can discuss this option in more detail if required.

Both the apprentice and the employer will also have the support and advice of our dedicated automotive assessor, who will liaise with all parties to ensure the programme runs as smoothly as possible.

COURSE CONTENT

Diploma in Vehicle Accident Repair Body Principles at SCQF Level 5 & 6

This forms the knowledge component to support the SVQ part of the qualification

SVQ in Vehicle Body Repair & Alignment at SCQF Level 6

- Housekeeping in Motor Vehicle Environments
- Health & Safety in the Motor Vehicle Environment
- Maintain Working Relationships in the Motor Vehicle Environment
- Use of Hand Tools & Equipment in Motor Vehicle Engineering
- Remove & Replace Motor Vehicle Body Panels
- Repair Major Motor Vehicle Exterior Body Panels
- Identify & Rectify Motor Vehicle Body Misalignment
- Motor Vehicle Body MIG/MAG Welding Operations
- Motor Vehicle Body Resistance Spot Welding Operations
- Motor Vehicle Customer Needs
- Body MIG Brazing Operations

PROGRESSION

- Part-time HNC in Automotive Engineering or equivalent Engineering discipline

ADDITIONAL COURSES OF INTEREST*

- Level 2 Award in Electric/Hybrid Vehicle Routine Maintenance Activities
- Level 3 Award in Electric/Hybrid Vehicle System Repair and Replacement
- Level 3 Award in Automotive Refrigerant Handling

*Additional costs apply.

VEHICLE PAINTWORK REPAIR

MODE OF ATTENDANCE	Block Release
COLLEGE LEARNING	Year 1-3
WORK-BASED LEARNING	Year 4
START DATE	August
DURATION	4 Years
CAMPUS LOCATION	Sighthill

COURSE OVERVIEW

Your apprentice can learn all the skills necessary for a successful career in the automotive industry. On successful completion of this course, the apprentice will achieve an Institute of the Motor Industry Modern Apprenticeship.

Over the course of the apprenticeship, the apprentice will learn both under pinning knowledge and hands-on skills.

Throughout the apprentices' programme they will complete the following qualifications:

- Core Skills
- Diploma in Vehicle Accident Repair Paint Principles at SCQF Level 5
- Diploma in Vehicle Accident Repair Paint Principles at SCQF Level 6
- SVQ in Vehicle Paintwork Repair at SCQF Level 6

We offer the Vehicle Paintwork Repair qualification at SVQ SCQF Level 5. Our assessor can discuss this option in more detail if required.

Both the apprentice and the employer will also have the support and advice of our dedicated automotive assessor, who will liaise with all parties to ensure the programme runs as smoothly as possible.

COURSE CONTENT

Diploma in Vehicle Accident Repair Paint Principles at SCQF Level 5 & 6

This forms the knowledge component to support the SVQ part of the qualification

SVQ in Vehicle Paintwork Repair at SCQF Level 6

- Housekeeping in Motor Vehicle Environments
- Health & Safety
- Preparing Metal & Pre-painted Surfaces
- Establish Defects
- Spot Repairs
- Blend/Fade Out Repairs
- Edge to Edge Repairs
- Mix & Match Colours
- Advanced Colour Matching

PROGRESSION

- Part-time HNC in Automotive Engineering or equivalent Engineering discipline

ADDITIONAL COURSES OF INTEREST*

- Level 2 Award in Electric/Hybrid Vehicle Routine Maintenance Activities
- Level 3 Award in Electric/Hybrid Vehicle System Repair and Replacement
- Level 3 Award in Automotive Refrigerant Handling

*Additional costs apply.

VEHICLE PARTS OPERATIONS

MODE OF ATTENDANCE	Open Learning
START DATE	August
DURATION	4 Years
CAMPUS LOCATION	Sighthill

COURSE OVERVIEW

This course will give an apprentice all the skills they will need for a successful career in the vehicle parts industry. On successful completion of this course, the apprentice will achieve an Institute of the Motor Industry Modern Apprenticeship.

Over the course of the apprenticeship, the apprentice will learn both under pinning knowledge and hands-on skills.

Throughout the apprentices' programme they will complete the following qualifications:

- Core Skills
- Diploma in Vehicle Parts Principles at SCQF Level 5
- Diploma in Vehicle Parts Principles at SCQF Level 6
- SVQ in Parts Operations at SCQF Level 6

Both the apprentice and the employer will also have the support and advice of our dedicated automotive parts assessor, who will liaise with all parties to make ensure program runs as smoothly as possible.

COURSE CONTENT

Diploma in Vehicle Parts Principles at SCQF Level 5 & 6

This forms the knowledge component to support the SVQ part of the qualification

SVQ in Vehicle Parts Operations at SCQF Level 6

- Housekeeping in Motor Vehicle Environments
- Health & Safety
- Customer Service
- Security Risks
- Select, Receive & Store Motor Vehicle Parts
- Process Orders
- Process Returned Goods & Materials
- Process Payment Transactions
- Stock Control
- Stocktaking Activities
- Enter & Find Data Using IT
- Monitor & Solve Customer Service Service Problems

PROGRESSION

- Part-time HNC in Automotive Engineering or equivalent Engineering discipline

ADDITIONAL COURSES OF INTEREST*

- Level 2 Award in Electric/Hybrid Vehicle Routine Maintenance Activities
- Level 3 Award in Electric/Hybrid Vehicle System Repair and Replacement
- Level 3 Award in Automotive Refrigerant Handling

*Additional costs apply.



ENGINEERING

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■ Fabrication & Welding	15
■ Mechanical Manufacturing Engineering	16

ELECTRICAL MANUFACTURE

MODE OF ATTENDANCE	Part-time
COLLEGE LEARNING	Year 1 & 2 (2 days per week)
WORK-BASED LEARNING	Year 3 & 4
START DATE	August
DURATION	4 Years
CAMPUS LOCATION	Midlothian

COURSE OVERVIEW

This course will give an apprentice all the skills they need for a successful career in the electrical manufacturing industry. On successful completion of this course, the apprentice will achieve a SEMTA Modern Apprenticeship.

Over the course of the apprenticeship, the apprentice will learn both under pinning knowledge and hands-on skills.

Throughout the apprentices programme they will complete the following qualifications:

- Core Skills
- NC Higher Electrical Engineering SCQF Level 6
- Performing Engineering Operations (Electrical Route) at SCQF Level 5
- SVQ in Electrical Manufacture at SCQF Level 6

Both the apprentice and the employer will also have the support and advice of our dedicated engineering assessor, who will liaise with all parties to ensure the programme runs as smoothly as possible.

COURSE CONTENT

YEAR 1 & 2

NC Higher Electrical Engineering SCQF Level 6

This forms the knowledge component to support the SVQ part of the qualification

SVQ in Performing Engineering Operations (Electrical Route) at SCQF Level 5

- Regulations & Organisations Safety Requirements
- Engineering Data & Documentation
- Working Effectively in Engineering
- Producing Components Using Hand Fitting Techniques
- Maintaining Mechanical Devices & Equipment
- Wiring and Testing Electrical Equipment & Circuits
- Forming & Assembling Electrical Cable Enclosure & Support Systems
- Maintaining Electrical Equipment/Systems

YEAR 3 & 4

SVQ in Electrical Manufacture at SCQF Level 6

Your apprentice's job role will determine the units completed within the SVQ.

PROGRESSION

- Electrical Engineering HNC or HND
- Instrumentation HNC
- Graduate Apprenticeship

ELECTRONIC SECURITY SYSTEMS

MODE OF ATTENDANCE	Day Release
START DATE	August / September
DURATION	3 Years
CAMPUS LOCATION	Granton

COURSE OVERVIEW

Electronic Security Systems apprenticeship provides your apprentice with a great basis to a successful career within the industry. A Skills for Security Modern Apprenticeship will be achieved on the completion of this course.

Over the course of the apprenticeship, the apprentice will learn both under pinning knowledge and hands-on skills.

Throughout the apprentices' programme they will complete the following qualifications:

- PDA in Security Systems at SCQF Level 6
- SVQ 3 Providing Electronic Fire and Security Systems at SCQF Level 6

Both the apprentice and the employer will also have the support and advice of our dedicated electronics assessor, who will liaise with all parties to ensure the programme runs as smoothly as possible.

COURSE CONTENT

PDA in Security Systems at SCQF 6

This forms the knowledge component to support the SVQ part of the qualification

SVQ 3 Providing Electronic Fire and Security Systems at SCQF Level 6

- Plan the Installation of Electronic Security Systems
- Audit Electronic Security Systems
- Install Electronic Security Systems
- Test & Confirm the Operation of Electronic Security Systems
- Commission Electronic Security Systems
- Maintain the Performance of Electronic Security Systems
- Diagnose & Rectify Faults on Electronic Security Systems
- Handover Electronic Security Systems
- Make Sure Your Own Actions Reduce Risks to Health & Safety
- Communicate Effectively with Others
- Give a Positive Image of Yourself
- Make Preparations & Arrangements to Install Electronic Security Systems
- Eight Survey sites to prepare specifications for electronic security systems

PROGRESSION

- Progression towards a BSc or BEng in electronics and electrical engineering or masters degree
- Graduate Apprenticeship

ENGINEERING MAINTENANCE

MODE OF ATTENDANCE	Full-time
COLLEGE LEARNING	Year 1 & 2 (3 days per week)
WORK-BASED LEARNING	Year 3 & 4
START DATE	August
DURATION	4 Years
CAMPUS LOCATION	Midlothian

COURSE OVERVIEW

Your apprentice can learn all the skills necessary for a successful career in the engineering maintenance industry. They will achieve a SEMTA on the completion of this apprenticeship.

Over the course of the apprenticeship, the apprentice will learn both under pinning knowledge and hands-on skills.

Throughout the apprentices' programme they will complete the following qualifications:

- Core Skills
- NC Mechanical Maintenance Engineering SCQF Level 5
- SVQ Performing Engineering Operations - Manufacture & Maintenance at SCQF Level 5
- SVQ in Engineering Maintenance at SCQF Level 6

Both the apprentice and the employer will also have the support and advice of our dedicated Engineering Assessor, who will liaise with all parties to ensure the programme runs as smoothly as possible.

COURSE CONTENT

YEAR 1 & 2

NC Mechanical Maintenance Engineering SCQF Level 5

This forms the knowledge component to support the SVQ part of the qualification

SVQ in Performing Engineering Operations - Manufacture and Maintenance at SCQF Level 5

We offer several Pathways within the engineering maintenance framework. Once the pathway is chosen, a list of units will be made available to you.

YEAR 3 & 4

SVQ Engineering Maintenance at SCQF Level 6

Your apprentices job role will determine the units completed within the SVQ.

PROGRESSION

- Electrical Engineering HNC or HND
- Engineering HNC or HND
- Graduate Apprenticeship

FABRICATION & WELDING

MODE OF ATTENDANCE	Part-time
COLLEGE LEARNING	Year 1 & 2 (2 days per week)
WORK-BASED LEARNING	Year 3 & 4
START DATE	August
DURATION	4 Years
CAMPUS LOCATION	Midlothian

COURSE OVERVIEW

This course will give an apprentice all the skills they will need for a successful career in the fabrication and welding industry. On successful completion of this course, the apprentice will achieve a SEMTA Modern Apprenticeship.

Over the course of the apprenticeship, the apprentice will learn both under pinning knowledge and hands-on skills.

Throughout the apprentices programme they will complete the following qualifications:

- Core Skills
- NC Fabrication & Welding Engineering SCQF Level 5
- SVQ in Performing Engineering Operations (Fabrication & Welding) at SCQF Level 5
- SVQ in Fabrication & Welding Engineering at SCQF Level 6

Both the apprentice and the employer will also have the support and advice of our dedicated engineering assessor, who will liaise with all parties to ensure the programme runs as smoothly as possible.

COURSE CONTENT

YEAR 1 & 2

NC Fabrication & Welding Engineering SCQF Level 5

This forms the knowledge component to support the SVQ part of the qualification

SVQ in Performing Engineering Operations (Fabrication & Welding) at SCQF Level 5

- Working Safely in an Engineering Environment
- Working Safely & Efficiently in Engineering
- Using & Communicating Technical Information
- Producing Components Using Hand Fitting Techniques
- Cutting & Shaping Materials Using Thermal Cutting Equipment
- Preparing & Using Manual Metal Arc Welding Equipment
- Preparing & Using Manual MIG & MAG Welding Equipment

YEAR 3 & 4

SVQ in Fabrication & Welding Engineering at SCQF Level 6

Your apprentices job role will determine the units completed within the SVQ.

PROGRESSION

- Engineering Systems at HNC or SCQF Level 7
- Graduate Apprenticeship

MECHANICAL MANUFACTURING ENGINEERING

MODE OF ATTENDANCE	Full-time
COLLEGE LEARNING	Year 1 (3 days per week)
WORK-BASED LEARNING	Year 2 (2 days per week)
START DATE	August
DURATION	4 Years
CAMPUS LOCATION	Midlothian

COURSE OVERVIEW

This course will give an apprentice all the skills they will need for a successful career in the mechanical manufacturing industry. On successful completion of this course, the apprentice will achieve a SEMTA Modern Apprenticeship.

Over the course of the apprenticeship, the apprentice will learn both under pinning knowledge and hands-on skills.

Throughout the apprentices programme they will complete the following qualifications:

- Core Skills
- NC Manufacturing Engineering SCQF Level 5
- SVQ in Performing Engineering Operations (Manufacture & Maintenance) at SCQF Level 5
- SVQ in Mechanical Manufacturing Engineering at SCQF Level 6

Both the apprentice and the employer will also have the support and advice of our dedicated engineering assessor, who will liaise with all parties to ensure the programme runs as smoothly as possible.

COURSE CONTENT

YEAR 1 & 2

NC Manufacturing Engineering SCQF Level 5

This forms the knowledge component to support the SVQ part of the qualification

SVQ in Performing Engineering Operations (Manufacture & Maintenance) at SCQF Level 5

- Health & Safety
- Using & Communicating Technical Information
- Working Efficiently & Effectively in Engineering
- Producing Components Using Hand Fitting Techniques
- Preparing & Using Lathes for Turning Operations
- Preparing & Using Milling Machines
- Maintaining Mechanical Devices & Equipment
- Cutting & Shaping Materials Using Thermal Cutting Equipment
- Preparing & Using Manual Metal Arc Welding Equipment
- Preparing & Using MIG & MAG Welding Equipment
- Maintaining Electrical Equipment

YEAR 3 & 4

SVQ in Mechanical Manufacturing Engineering at SCQF Level 6

Your apprentice's job role will determine the units completed within the SVQ

PROGRESSION

- Engineering HNC or HND
- Graduate Apprenticeship





SOCIAL SERVICES (CHILDREN & YOUNG PEOPLE)

MODE OF ATTENDANCE	Work-based
START DATE	Flexible
DURATION	1-2 Years (approximately)
CAMPUS LOCATION	Flexible

COURSE OVERVIEW

This course will give an apprentice all the skills they will need for a successful career in the care industry. On successful completion of this course, the apprentice will achieve a Scottish Social Services Council Modern Apprenticeship.

Over the course of the apprenticeship, the apprentice will learn both under pinning knowledge and hands on skills.

The apprentice will complete the following qualifications:

- SVQ Social Services Children & Young People SCQF Level 7
- Core Skills

Both the apprentice and the employer will also have the support and advice of our dedicated care assessor, who will liaise with all parties to ensure the programme runs as smoothly as possible.

COURSE CONTENT

SVQ Social Services Children & Young People SCQF Level 7

- Promote effective communication
- Promote Health, Safety & Security in the Work Setting
- Develop Your Practice Through Reflection & Learning
- Promote the Safeguarding of Children & Young People

Optional units

- An additional 4 optional units will be chosen from the SVQ to support the specific job role of the apprentice

PROGRESSION

- Professional Development Award Childhood Practice SCQF Level 9

HEALTH PROFESSIONS & SOCIAL SERVICES

■ Social Services (Children & Young People)	21
■ Playwork	22
■ Social Services & Healthcare	23

PLAYWORK

MODE OF ATTENDANCE	Work-based
START DATE	Flexible
DURATION	1-2 Years (approximately)
CAMPUS LOCATION	Flexible

COURSE OVERVIEW

This course will give an apprentice all the skills they will need for a successful career in the care industry. On successful completion of this course, the apprentice will achieve a Skillsactive Apprenticeship.

Over the course of the apprenticeship, the apprentice will learn both under pinning knowledge and hands on skills.

The apprentice will complete the following qualifications:

- SVQ Playwork at SCQF Level 7
- Core Skills

This qualification is also available at SCQF Level 6. Please discuss with your assessor if you require information on this.

Both the apprentice and the employer will also have the support and advice of our dedicated care assessor, who will liaise with all parties to ensure the programme runs as smoothly as possible.

COURSE CONTENT

SVQ Playwork at SCQF Level 7

- Contribute to an Organisational Framework that Reflects the Needs & Protects the Rights of Children & Young People
- Develop & Maintain a Healthy, Safe & Secure Environment for Children
- Develop & Promote Positive Relationships
- Plan and Support Self-directed Play
- Reflect on & Develop Practice

Optional units

- An additional 4 optional units will be chosen from the SVQ to support the specific job role of the apprentice

PROGRESSION

- SVQ in Playwork at SCQF Level 9

SOCIAL SERVICES & HEALTHCARE

MODE OF ATTENDANCE	Work-based
START DATE	Flexible
DURATION	1-2 Years (approximately)
CAMPUS LOCATION	Flexible

COURSE OVERVIEW

This course will give an apprentice all the skills they will need for a successful career in the care industry. On successful completion of this course, the apprentice will achieve a Scottish Social Services Council Modern Apprenticeship.

Over the course of the apprenticeship, the apprentice will learn both under pinning knowledge and hands on skills.

The apprentice will complete the following qualifications:

- SVQ Social Services & Healthcare at SCQF Level 7
- Core Skills

This qualification is also available at SCQF Level 6. Please discuss with your assessor if you require information on this

Both the apprentice and the employer will also have the support and advice of our dedicated care assessor, who will liaise with all parties to ensure the programme runs as smoothly as possible.

COURSE CONTENT

SVQ Social Services & Healthcare at SCQF Level 7

- Promote Effective Communication
- Promote Health, Safety & Security in the Work Setting
- Develop Your Practice Through Reflection & Learning
- Promote the Safeguarding of Individuals

Optional units

- An additional 4 optional units will be chosen from the SVQ to support the specific job role of the apprentice

PROGRESSION

- Various progression routes are available depending on the level the MA is studying at and their job role



PERFORMING ARTS

TECHNICAL THEATRE OPERATIONS

MODE OF ATTENDANCE	Work-based
START DATE	Flexible
DURATION	12 Months (approximately)
CAMPUS LOCATION	Work-based

COURSE OVERVIEW

This course will give an apprentice all the skills they will need for a successful career in the technical theatre industry. On successful completion of this course, the apprentice will achieve a Creative & Cultural Skills Modern Apprenticeship.

Over the course of the qualification, the apprentice will learn both both underpinning knowledge and performance evidence of competence and hands-on skills.

The apprentice will complete the following qualifications:

- Diploma in Technical Theatre Operations at SCQF Level 6
- Core Skills

Both the apprentice and the employer will have the support and advice of our dedicated creative assessor, who will liaise with all parties to ensure the programme runs as smoothly as possible.

COURSE CONTENT

Diploma in Technical Theatre Operations at SCQF Level 6

Mandatory units:

- Develop Effective Working Relationships With Colleagues in a Theatre Setting
- Ensure Responsibility for Actions to Reduce Risks to Health & Safety
- Keeping Up to Date With Technical & Production Developments in the Live Arts

Optional units:

- Your apprentice’s job role will determine the 7 optional units completed within the diploma

PROGRESSION

- Technical Theatre HNC
- Or a related performing arts course at HNC or SCQF level 7



PROFESSIONAL COOKERY & HOSPITALITY

■ Beverage Service	27
■ Food & Beverage Service	28
■ Food Production	29
■ Hospitality Services	30
■ Hospitality, Supervision & Leadership	31
■ Kitchen Services	32
■ Professional Cookery	33

BEVERAGE SERVICE

MODE OF ATTENDANCE	Work-based
START DATE	Flexible
DURATION	1 Year (approximately)
CAMPUS LOCATION	Work-based

COURSE OVERVIEW

This course will give an apprentice all the skills they will need for a successful career in the hospitality industry. On successful completion of this course, the apprentice will achieve a Peoples 1st Modern Apprenticeship.

Over the course of the apprenticeship, the apprentice will learn both under pinning knowledge and hands-on skills.

The apprentices will complete the following qualifications:

- Basic Health & Safety at Work Certificate
- Scottish Certificate for Licensed Premises Staff
- Core Skills
- SVQ in Beverage Service at SCQF 5

Both the apprentice and the employer will also have the support and advice of our dedicated hospitality assessor, who will liaise with all parties to ensure the programme runs as smoothly as possible.

COURSE CONTENT

SVQ in Beverage Service at SCQF 5

Mandatory units

- Health & Safety in Hospitality
- Work Effectively within a Hospitality Team
- Impact of Personal Behaviour in Hospitality

Optional units

- Your apprentice's job role will determine the 7 optional units completed within the SVQ

PROGRESSION

- Further SVQs in the Hospitality and Professional Cookery suite at SCQF level 6
- Employment in the hospitality sector, perhaps in a hotel, restaurant, bar or cafe; working as a waiter, bar person or in a role that covers both

FOOD & BEVERAGE SERVICE

MODE OF ATTENDANCE	Work-based
START DATE	Flexible
DURATION	1 Year (approximately)
CAMPUS LOCATION	Work-based

COURSE OVERVIEW

This course will give an apprentice all the skills they will need for a successful career in the hospitality industry. On successful completion of this course, the apprentice will achieve a Peoples 1st Modern Apprenticeship.

Over the course of the apprenticeship, the apprentice will learn both under pinning knowledge and hands-on skills.

The apprentices will complete the following qualifications:

- Basic Health & Safety at Work Certificate
- Scottish Certificate for Licensed Premises Staff
- Core Skills
- SVQ in Food & Beverage Service at SCQF 5

Both the apprentice and the employer will also have the support and advice of our dedicated hospitality assessor, who will liaise with all parties to ensure the programme runs as smoothly as possible.

COURSE CONTENT

SVQ in Food and Beverage Service at SCQF 5

Mandatory units

- Health & Safety in Hospitality
- Working Effectively within a Hospitality Team
- Impact of Personal Behaviour in Hospitality
- Maintain Food Safety in a Hospitality Environment

Optional units

- Your apprentice's job role will determine the 6 optional units completed within the SVQ

PROGRESSION

- Further SVQs in the Hospitality and Professional Cookery suite at SCQF level 6
- Employment in the hospitality sector, perhaps in a hotel, restaurant, bar or cafe; working as a waiter, bar person or in a role that covers both

FOOD PRODUCTION

MODE OF ATTENDANCE	Work-based
START DATE	Flexible
DURATION	1 Year (approximately)
CAMPUS LOCATION	Work-based

COURSE OVERVIEW

Food Production apprenticeship provides your apprentice with a great basis to a successful career within the industry. A People's 1st Modern Apprenticeship will be achieved on the completion of this course.

Over the course of the apprenticeship, the apprentice will learn both under pinning knowledge and hands-on skills.

The apprentices will complete the following qualifications:

- Basic Health & Safety at Work Certificate
- Basic Food Hygiene Certificate
- Core Skills
- SVQ in Food Production at SCQF 5

Both the apprentice and the employer will also have the support and advice of our dedicated hospitality assessor, who will liaise with all parties to ensure the programme runs as smoothly as possible.

COURSE CONTENT

SVQ in Food Production at SCQF 5

Mandatory units

- Health & Safety in Hospitality
- Working Effectively within a Hospitality Team
- Impact of Personal Behaviour in Hospitality
- Maintain Food Safety in a Hospitality Environment

Optional units

- Your apprentice's job role will determine the 6 optional units completed within the SVQ

PROGRESSION

- Further SVQs in the Hospitality and Professional Cookery suite at SCQF level 6
- Employment in the hospitality sector, perhaps in a hotel, restaurant, bar or cafe; working as a waiter, bar person or in a role that covers both

HOSPITALITY SERVICES

MODE OF ATTENDANCE	Work-based
START DATE	Flexible
DURATION	1 Year (approximately)
CAMPUS LOCATION	Work-based

COURSE OVERVIEW

Your apprentice can learn all the skills necessary for a successful career in the hospitality industry. They will achieve a People's 1st Modern Apprenticeship on the completion of this apprenticeship.

Over the course of the apprenticeship, the apprentice will learn both under pinning knowledge and hands on skills

The apprentices will complete the following qualifications:

- Basic Health & Safety at Work Certificate
- Basic Food Hygiene Certificate
- Core Skills
- SVQ in Hospitality Services at SCQF 5

Both the apprentice and the employer will also have the support and advice of our dedicated Hospitality Assessor, who will liaise with all parties to ensure the programme runs as smoothly as possible.

COURSE CONTENT

SVQ in Hospitality Services at SCQF 5

Mandatory units

- Health & Safety in Hospitality
- Working Effectively in a Hospitality Team
- Impact of Personal Behaviour in Hospitality

Optional units

- Your apprentice's job role will determine the 7 optional units completed within the SVQ

PROGRESSION

- Further SVQs in the Hospitality and Professional Cookery suite at SCQF level 6
- Employment in the hospitality sector, perhaps in a hotel, restaurant, bar or cafe; working as a waiter, bar person or in a role that covers both

HOSPITALITY, SUPERVISION & LEADERSHIP

MODE OF ATTENDANCE	Work-based
START DATE	Flexible
DURATION	12 Months (approximately)
CAMPUS LOCATION	Work-based

COURSE OVERVIEW

This course will give an apprentice all the skills they will need for a successful career in the hospitality industry at a supervisory level. On successful completion of this course, the apprentice will achieve a People's 1st Modern Apprenticeship.

Over the course of the apprenticeship, the apprentice will learn both under pinning knowledge and hands-on skills.

The apprentice will complete the following qualifications:

- Health & Safety at Work Certificate
- Scottish Certificate for Personal Licence Holders (if applicable to job role)
- Core Skills
- SVQ in Hospitality, Supervision & Leadership SCQF Level 7

Both the apprentice and the employer will also have the support and advice of our dedicated hospitality assessor, who will liaise with all parties to ensure the programme runs as smoothly as possible.

COURSE CONTENT

SVQ in Hospitality, Supervision & Leadership SCQF Level 7

Mandatory units

- Provide Leadership for Your Team
- Develop Productive Working Relationships with Colleagues
- Contribute to the Control of Resources
- Maintain the Health, Hygiene, Safety & Security of the Working Environment

Optional units

- Your apprentice's job role will determine the 4 optional units completed within the SVQ

PROGRESSION

- Further SVQs in the Hospitality and Professional Cookery suite at SCQF level 8 or
- Employment in the hospitality sector as a team leader, supervisor or trainee manager in the hospitality industry

KITCHEN SERVICES

MODE OF ATTENDANCE	Work-based
START DATE	Flexible
DURATION	1 Year (approximately)
CAMPUS LOCATION	Work-based

COURSE OVERVIEW

This course will give an apprentice all the skills they will need for a successful career in the hospitality industry. On successful completion of this course, the apprentice will achieve a Peoples 1st Modern Apprenticeship.

Over the course of the apprenticeship, the apprentice will learn both under pinning knowledge and hands-on skills.

The apprentices will complete the following qualifications:

- Basic Health & Safety at Work Certificate
- Basic Food Hygiene Certificate
- Core Skills
- SVQ in Kitchen Services at SCQF 5

Both the apprentice and the employer will also have the support and advice of our dedicated hospitality assessor, who will liaise with all parties to ensure the programme runs as smoothly as possible.

COURSE CONTENT

SVQ in Kitchen Services at SCQF 5

Mandatory units

- Health & Safety in Hospitality
- Working Effectively within a Hospitality Team
- Impact of Personal Behaviour in Hospitality
- Maintain Food Safety in a Hospitality Environment

Optional units

- Your apprentice's job role will determine the 6 optional units completed within the SVQ

PROGRESSION

- Further SVQs in the Hospitality and Professional Cookery suite at SCQF levels 6
- Employment in the hospitality sector, perhaps as a kitchen assistant or trainee chef in a restaurant chain or a hot food takeaway organisation

PROFESSIONAL COOKERY

MODE OF ATTENDANCE	Work-based
START DATE	Flexible
DURATION	1 Year (approximately)
CAMPUS LOCATION	Work-based

COURSE OVERVIEW

Your apprentice can learn all the skills necessary for a successful career in the hospitality industry. They will achieve a People's 1st Modern Apprenticeship on the completion of this apprenticeship.

Over the course of the apprenticeship, the apprentice will learn both under pinning knowledge and hands on skills

The apprentices will complete the following qualifications:

- Basic Health & Safety at Work Certificate
- Basic Food Hygiene Certificate
- Core Skills
- SVQ in Food & Professional Cookery at SCQF 5

This qualification is available at SCQF Level 6. Please discuss with your assessor if you require information on this.

Both the apprentice and the employer will also have the support and advice of our dedicated hospitality assessor, who will liaise with all parties to ensure the programme runs as smoothly as possible.

COURSE CONTENT

SVQ in Food & Professional Cookery at SCQF 5

Mandatory units

- Health & Safety in Hospitality
- Work Effectively within a Hospitality Team
- Maintain & Handle Knives
- Maintain Food Safety in a Kitchen Environment

Optional units

- Your apprentice's job role will determine the 8 optional units completed within the SVQ

PROGRESSION

- Further SVQs in the Hospitality and Professional Cookery suite at SCQF level 6 or 7
- Employment in the hospitality sector as a commis chef chef de partie or sous chef

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