



**EDINBURGH COLLEGE ACADEMIC COUNCIL  
MINUTES OF MEETING OF 19 APRIL 2013  
14.00, BOARD ROOM, GRANTON CAMPUS**

Present: Colin Arthur; Fiona Candlish; Mandy Exley; Moira Frizzell; Tracey Joyce; Ray McCowan; Julie McCran; John Martin; Carole Paterson; Nigel Paul (Chair); Graham Skirving

In attendance: V McFarlane.

By invitation: Jan Crawford; Nick Murton; Sharon McCue-Livingston

1	<p><b>APOLOGIES</b> Apologies received from Debbie Meharg, Sandra Colburn, Kelly Marie Parry, James Moohan and Jane Richardson.</p>	
2	<p><b>MINUTES OF PREVIOUS MEETING (for approval) (Paper A)</b> The Minutes of the 31s January 2013 meeting were approved.</p>	
3	<p><b>MATTERS ARISING</b></p> <p>(i) Revised Remit Paper (Paper B) The changes to the remit were identified and the success measures highlighted. <b>Approval: The revised remit paper was approved.</b> <b>Action: Julie McCran to develop methodology to assess achievement of success measures.</b></p> <p>(ii) Sub Groups It was reported that work had begun on the sub groups and that they will be further developed and established once the College management restructure has been completed. <b>Action: Establish structure and timescale to set up further sub groups and identify themes to be developed in the next academic session to be brought to the next Academic Council (Council) meeting. Julie McCran</b></p>	<p><b>JMcC</b></p> <p><b>JMcC</b></p>
4	<p><b>PRE EXIT SURVEY (Tabled)</b> Nick Murton presented the draft Pre-exit Survey to the Council for comment and approval. It was noted that the survey was an amalgamation of surveys from the three campuses, working with the Quality Managers, and that going forward, it would be a briefer, more focused format. It was confirmed that the survey had been mapped</p>	

	<p>onto the Education Scotland Review Framework ensuring that it covered the whole student journey and learning experience. The Council made a number of comments and observations and the decision was made to approve the survey for circulation.</p> <p>A brief discussion took place as to the process for the approval of surveys. It was agreed that the Council would be an appropriate committee to consider and approve Edinburgh College (College) surveys with results and findings submitted to the Council for comment.</p> <p>It was reported that the Learning &amp; Teaching survey results would be available week commencing 29<sup>th</sup> April. The results to be submitted to the next Council meeting.</p> <p><b>Approval: The Council approved the Pre-exit survey.</b>  <b>Action: In future, the Council will consider and approve College-wide surveys run by and on behalf of Edinburgh College.</b>  <b>Action: Learning &amp; Teaching survey results to be submitted to the next Council meeting. Nick Murton</b></p>	<p>NM</p>
5	<p>FESTIVAL OF LEARNING (Verbal)  Sharon McCue-Livingstone gave an outline of a series of activities being considered for the Festival of Learning and asked for comment from the Council. The Festival will showcase best practice and innovative teaching across the campuses. The Council was very supportive of the initiative, gave considerable comment and agreed that the work should be further developed.</p> <p><b>Action: Sharon McCue-Livingstone to progress work on the Festival of Learning and update the Council at the next meeting.</b></p>	<p>SMcC-L</p>
6	<p>CREATIVE NETWORK (Papers C/D)  Jan Crawford reported that she had been appointed as the College's Creative Catalyst and had obtained funding from the Creative Learning Networks to stimulate debate on creativity in learning and teaching. Ms Crawford proposed to hold an event hosted by David Cameron of Skills Development Scotland and sought approval from the Council. It was noted that some additional funding may be available from the Edinburgh College Innovation Fund and it was hoped that this event would establish further Creative Conversations events going forward. The Council offered full encouragement to the initiative.</p>	

	<p><b>Approval: The Council approved the Creative Conversation event.</b></p> <p><b>Action: J Crawford to take forward and update the Council at the next meeting.</b></p>	JC
7	<p>CO-CREATION OF LEARNING (Paper E)</p> <p>John Martin gave a presentation on the development of co-creative learning at the College.</p> <p><b>Action: SMcC-L to meet with JM to discuss in more detail and bring an update to the Council.</b></p>	
8	<p>FUTURE AGENDA ITEMS (Verbal)</p> <p>Julie McCran is developing a forward plan of agenda items. She identified the following items for the next meeting:</p> <ul style="list-style-type: none"> <li>• Council's Success Measure</li> <li>• Creative Conversations</li> <li>• Festival of Learning</li> <li>• Structure, timeline and themes for the Council's sub groups.</li> </ul>	
9	<p>ANY OTHER BUSINESS</p> <p>(i) Edinburgh College Students' Association (ECSA) President requested an additional standing item on the agenda on ECSA feedback on Learning &amp; Teaching.</p> <p><b>Action: Julie McCran and John Martin to discuss further and bring to the next meeting of the Council.</b></p> <p>(ii) The Principal updated the Council on the recent meeting held with the Vice-Principals of the University of Edinburgh.</p>	
10	<p><b>DATE OF NEXT MEETING: Friday 24<sup>th</sup> May at 14.00, Board Room, Milton Road Campus</b></p>	