



## **EDINBURGH COLLEGE BOARD OF MANAGEMENT**

### **MINUTES OF MEETING OF 1 OCTOBER 2012**

**5.45pm, Oval Room, Assembly Rooms, Edinburgh**

**Present:** Colin Arthur; Maidie Cahill; Martin Crewe; Jim Donaldson; Mandy Exley; Ian McKay (Chair); Karen McPhillips; John Martin; David Rutherford; Robin Stimpson; Ian Young

**In attendance:** P Davis (Clerk); M Kelso

#### **1 NOMINATION AND APPOINTMENT OF CHAIR**

The Clerk opened the meeting, explaining that, in accordance with the appointment procedures of Edinburgh's Telford College, nomination forms had been circulated and Members had been asked to submit completed forms on 1 October 2012 prior to the meeting. One nomination had been received: I McKay had been proposed by J Donaldson, seconded by D Rutherford.

There being no other nominations, Members approved the appointment of I McKay as Chair of Edinburgh College Board of Management and Mr McKay assumed chairmanship of the meeting.

#### **2 APOLOGIES**

Apologies had been received from C Bryden, M Frizzell and J Rees.

#### **3 WELCOME TO NEW MEMBERS**

The Chair welcomed all to the meeting and expressed thanks for being given the opportunity to lead the new Board.

#### **4 DECLARATIONS OF INTEREST**

None.

#### **5 COMMITTEE STRUCTURE**

#### **PAPER A**

The Chair proposed the addition of an Academic Committee to the committee structure in place at Edinburgh's Telford College. To ensure continuity, notably in the case of the Audit Committee, Committee Chairs were also proposed at the meeting. Committees of Edinburgh College Board would be:

Audit Committee (Chair, David Rutherford)  
Remuneration Committee (Chair, Martin Crewe)  
Nominations Committee (Chair, Ian Young)  
Academic Committee (Chair, Jim Donaldson)

Members approved the proposed committee structure and Committee Chairs.

Committee Chairs agreed each to identify three additional Committee Members for approval at the meeting on 4 October 2012.

There would be further discussion of the remit and staff attendance at meetings of the Academic Committee before this was finalised.

## **6 DRAFT SCHEDULE OF MEETINGS**

## **PAPER B**

Members confirmed that they were happy with the proposed meeting dates that had been circulated for the Board and Audit Committee. Other Committee meeting dates would be arranged in due course.

The meeting closed at 6.15pm