

**From:** Edinburgh College Freedom of Information

**Sent:** 19 April 2018 15:54

**To:** [REDACTED]

**Subject:** RE: Freedom of Information Request 4

Dear [REDACTED]

**Our Ref: 017/18**

As of 1 October 2012, Edinburgh's Telford College, Jewel & Esk College and Stevenson College merged to create a single college called Edinburgh College.

We refer to your request for information dated 21 March 2018. The College has considered your request as a request for information under section 1 of the Freedom of Information (Scotland) Act 2002 ("FOISA"):

**017/18 (1):** I would be grateful if you could provide a schedule for the financial years 2013/14 to 2017/18 inclusive for expenditure by your principal on hotels / accommodation in each year. For each item of expenditure, please provide:

- (a) the dates of the stay
- (b) the cost of the accommodation
- (c) the cost of any extras over and above the accommodation included in the bill, with a brief description of the spending and the date on which the principal reimbursed the college for these extras where applicable
- (d) the general location of the accommodation. ie: the town or city
- (e) the name of the hotel where this is not a regular place the principal stays and disclosure would therefore have no security implications
- (f) the reason for the stay

| April 2013-March 2014 |      |        |          |       |        |
|-----------------------|------|--------|----------|-------|--------|
| Date                  | Cost | Extras | Location | Hotel | Reason |
| None                  | N/A  | N/A    | N/A      | N/A   | N/A    |

| April 2014-March 2015 |      |        |          |       |        |
|-----------------------|------|--------|----------|-------|--------|
| Date                  | Cost | Extras | Location | Hotel | Reason |
| None                  | N/A  | N/A    | N/A      | N/A   | N/A    |

| April 2015-March 2016 |        |        |           |               |                             |
|-----------------------|--------|--------|-----------|---------------|-----------------------------|
| Date                  | Cost   | Extras | Location  | Hotel         | Reason                      |
| 16.11.15              | £63.25 | N/A    | Inverness | Mercure Hotel | Opening of Inverness Campus |

| April 2016-March 2017 |      |        |          |       |        |
|-----------------------|------|--------|----------|-------|--------|
| Date                  | Cost | Extras | Location | Hotel | Reason |

|      |     |     |     |     |     |
|------|-----|-----|-----|-----|-----|
| None | N/A | N/A | N/A | N/A | N/A |
|------|-----|-----|-----|-----|-----|

| April 2017-March 2018 |      |        |          |             |   |
|-----------------------|------|--------|----------|-------------|---|
| Date                  | Cost | Extras | Location | Hotel       | Reason  |
| 18.05.17              | £76  | N/A    | Glasgow  | Premier Inn | Colleges Scotland's Employers' Association, National Joint Negotiating Committee (two day meeting in Glasgow) |
| 17.07.17              | £133 | N/A    | London   | Premier Inn | Joint British Academy and Royal Society Project on Education research   |
| 31.01.18              | £75  | N/A    | Glasgow  | Jury's Inn  | Colleges Scotland's Employer's Association  |

Edinburgh College is subject to the provisions of the Freedom of Information (Scotland) Act (FOISA) 2002. If you are dissatisfied with this response, you may ask the college to review this decision. To do this, please contact the Head of Corporate Development at the postal address below or e-mail the Head of Corporate Development at [governance@edinburghcollege.ac.uk](mailto:governance@edinburghcollege.ac.uk) describing your original request and explaining your grounds for dissatisfaction. (Please include in your review request, your name and home address for correspondence).

You have 40 working days from receipt of this letter to submit a review request to:

Head of Corporate Development

4th Floor

Edinburgh College (Milton Road Campus)

24 Milton Road East

Edinburgh

EH15 2PP

When the review process has been completed and if you are still dissatisfied, you may ask the Scottish Information Commissioner to intervene.

The Commissioner's online appeal service is available from their website:  
[www.itspublicknowledge.info/Appeal](http://www.itspublicknowledge.info/Appeal)

The online appeal service is available 24/7 and offers you real time help and advice about your appeal.

You must appeal to the Commissioner within six months of receiving the review decision.

You also have the right to appeal to the Court of Session on a point of law following a decision of the Commissioner.

Regards

FOI Team

