

From: Edinburgh College Freedom of Information

Sent: 19 December 2019 15:06

To: [REDACTED]

Subject: RE: Freedom of Information request - Arrangements for Support Services

Dear [REDACTED]

Our Ref: 040/19

As of 1 October 2012, Edinburgh's Telford College, Jewel & Esk College and Stevenson College merged to create a single college called Edinburgh College.

We refer to your request for information dated 21 November 2019. The College has considered your request as a request for information under section 1 of the Freedom of Information (Scotland) Act 2002 ("FOISA").

040/19 (1): Does the organisation share the management or operation of any of the following support services with any other organisation?

- (a) Finance No
- (b) Human Resources No
- (c) Payroll No
- (d) Procurement Yes
- (e) Property Management Yes (Total Facilities Management)
- (f) Internal Audit No
- (g) Customer Contact No
- (h) Committee Administration No
- (i) Legal Services No

In each case where there is a sharing please say:

	040/19 (2): Who are the other organisations?	040/19 (3): Is the sharing governed by a Contract, Management Agreement or Service Level Agreement? (Please specify which)	040/19 (4): Have any of the staff been subject to TUPE?	040/19 (5): What is the basis of joint management - Joint Management, Client/Contractor, Management Committee, Liaison Committee? (Please specify which)	040/19 (6): What is the total annual cost of the shared service?	040/19 (7): What is the size in FTEs of the shared service?
Procurement	APUC	Service Level Agreement	No College staff have been subject to TUPE under this SLA.	Client/Contractor	£84.5K (18/19)	2

Property Management (Total Facilities Management)	ISS Facility Services Ltd	Contract	No College staff have been subject to TUPE under this contract.	Client/Contractor	£2.2M Ex VAT (18/19)	57
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Edinburgh College is subject to the provisions of the Freedom of Information (Scotland) Act (FOISA) 2002. If you are dissatisfied with this response, you may ask the college to review this decision. To do this, please contact the Head of Communications, Policy and Research at the postal address below or e-mail the Head of Communications, Policy and Research at governance@edinburghcollege.ac.uk describing your original request and explaining your grounds for dissatisfaction. (Please include in your review request, your name and home address for correspondence).

You have 40 working days from receipt of this letter to submit a review request to:

Head of Communications, Policy and Research

4th Floor

Edinburgh College (Milton Road Campus)

24 Milton Road East

Edinburgh

EH15 2PP

When the review process has been completed and if you are still dissatisfied, you may ask the Scottish Information Commissioner to intervene.

The Commissioner's online appeal service is available from their website:
www.itspubliknowledge.info/Appeal

The online appeal service is available 24/7 and offers you real time help and advice about your appeal.

You must appeal to the Commissioner within six months of receiving the review decision.

You also have the right to appeal to the Court of Session on a point of law following a decision of the Commissioner.

Regards

FOI Team