

## ACADEMIC COUNCIL

### AGENDA

A meeting of the Academic Council will be held at 14:00hrs on Friday, 22 January 2016 in the Boardroom, Sighthill Campus.

		Lead Speaker	Paper
1	WELCOME & APOLOGIES	Chair	
2	DECLARATIONS OF INTEREST	Chair	
3	<a href="#">MINUTES OF PREVIOUS MEETING</a> <i>for approval</i>	Chair	A
4	MATTERS ARISING	Chair	B
5	BUSINESS TRANSFORMATION PLAN		
	5.1 <a href="#">Business Transformation Plan</a>	A Bruton	C
	5.2 Curriculum Planning Update	J Buglass	D
6	<a href="#">REGIONAL OUTCOME AGREEMENT 2016/17 REVIEW</a> <sup>1</sup>	S-J Linton	D
7	EDUCATION SCOTLAND ANNUAL ENGAGEMENT VISIT ACTION PLAN	K McGlynn	E
8	CORE & ESSENTIAL SKILLS STRATEGY	M Jeffrey	F
<i>Item 8 is presently exempt from publication under the Freedom of Information (Scotland) Act 2002, Section 27, Information Intended for Future Publication.</i>			
9	LEARNING & TEACHING SURVEY 2016 <i>for approval attached</i>	L Ozuna	G
10	ANY OTHER COMPETENT BUSINESS		
11	DATE OF NEXT MEETING: 11 March 2016		

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<sup>1</sup> A refreshed Regional Outcome Agreement will be made available via the Edinburgh College website shortly.

## **LEARNING & TEACHING SURVEY 2016**

### **Purpose of the Paper**

To allow the Academic Council to review the Learning & Teaching Survey 2016.

### **Action required**

Members are asked to DISCUSS and APPROVE the Learning & Teaching Survey.

### **Strategic Implications**

<b>Risk</b>	<b>Yes \ No</b>	<b>Details</b>
Governance \ legal	Yes	The Academic Council is responsible for oversight of College performance and successful implementation of the strategic plan and government directives.
Financial	No	
<b>Executive Approval</b>	<b>Yes \ No</b>	<b>Details</b>
Reviewed by Executive (if required)	Yes	Reviewed by Senior Management Group on 14.01.16
<b>Other</b>	<b>Yes \ No</b>	<b>Details</b>
Equality Impact	No	

### **Appendix**

1. Learning and Teaching Survey 2016 (Draft)

# LEARNING & TEACHING SURVEY 2016

## 1. Introduction

The Edinburgh College Learning & Teaching survey is designed to ascertain student opinion on key themes relating to the **learning process, teaching process and its content and assessment for learning**. Data provided by the survey informs the self-evaluation activities of academic staff; where possible its questions have been aligned with specific prompts contained within Education Scotland's *External Review Quality Framework* and, where data are available, results will be benchmarked against 105 UK education providers.

## 2. Scope

All full-time FE and HE programmes will participate in the Survey.

Additionally, and as per academic session 2012-2013, the Quality and Equalities Team will work with the college's Curriculum Managers to identify all non full-time courses eligible for survey. Participation of part-time courses in the survey is agreed with Programme Managers based on the relevance of the survey questions to the course(s) in question.

It is anticipated that as a result of this approach, and as per previous sessions, Pathways programmes, and a number of staff development, workplace-based-assessment, one-day commercial courses and outreach/school partnership courses, will not be survey in this manner.

## 3. Method

As in previous sessions, ring-fenced individual survey timeslots, for each eligible course, in computer-equipped locations across the four main college campuses.

The timing of these survey slots will be agreed with Learning Development Tutors (full-time programmes only), who will be responsible for ensuring students attended their designated time-slot during tutorial sessions. Part-time courses will be catered for through liaison with delivery staff. Please note due to budget constraints there will be no paper copies of the survey.

## 4. Reporting

Survey results will be broken down on a course-by-course basis and supplied to Programme Managers, and academic teams, to support the academic self-evaluation process in June 2016.

A key messages summary will be produced by the Quality and Equalities Team and supplied to college managers.

**Learning and Teaching Survey 2016  
(Learning and Teaching Survey 2016)**



Introduction

We are committed to making our services better and the answers you provide will be taken very seriously. When answering the questions in this survey, please tell us how you feel about your course and your lecturers in general. If you would like to make specific comments about any aspect of your course or college life, please make them in the comment box at the end of the survey. Please note that no-one will know who you are.

If a question on the survey does not apply to you, please tick 'N/A' for 'not applicable'. If you need help to complete the survey, please ask. Thank you for taking the time to participate in this survey.

Please place ONE cross in the box (using black/blue ink), e.g. , next to the number which best describes how much you agree with each of the following statements below:

1  - Agree Completely    2  - Agree Mostly    3  - Disagree Mostly    4  - Disagree Completely    5  - Not Applicable

Office Use Only	<u>Learning and Teaching</u>	Agree Completely	→	Disagree Completely	N/A
(104)	1 I feel confident my lecturer is helping me to learn	1 <input type="checkbox"/>		2 <input type="checkbox"/> 3 <input type="checkbox"/> 4 <input type="checkbox"/>	5 <input type="checkbox"/>
(39)	2 I feel motivated to take part in lessons	1 <input type="checkbox"/>		2 <input type="checkbox"/> 3 <input type="checkbox"/> 4 <input type="checkbox"/>	5 <input type="checkbox"/>
(71)	3 I fully understand what I'm supposed to be doing in class	1 <input type="checkbox"/>		2 <input type="checkbox"/> 3 <input type="checkbox"/> 4 <input type="checkbox"/>	5 <input type="checkbox"/>
(49)	4 The way I'm taught helps me to learn	1 <input type="checkbox"/>		2 <input type="checkbox"/> 3 <input type="checkbox"/> 4 <input type="checkbox"/>	5 <input type="checkbox"/>
(118)	5 I am given the opportunity to talk about my progress and set goals	1 <input type="checkbox"/>		2 <input type="checkbox"/> 3 <input type="checkbox"/> 4 <input type="checkbox"/>	5 <input type="checkbox"/>
(294)	6 The teaching materials we use are accessible, readable, and available in a variety of formats	1 <input type="checkbox"/>		2 <input type="checkbox"/> 3 <input type="checkbox"/> 4 <input type="checkbox"/>	5 <input type="checkbox"/>

7 My lecturer has used the following resources and approaches as part of our course, and I've found they have really helped me to learn (check all that apply):

*(Please place a cross in all that apply)*

- |  |  |  |
|--|--|--|
| Computers <input type="checkbox"/> 1                     | Moodle <input type="checkbox"/> 2                      | Classes supported by notes <input type="checkbox"/> 3        |
| Demonstrations <input type="checkbox"/> 4                | Invited speakers <input type="checkbox"/> 5            | Group work <input type="checkbox"/> 6                        |
| Interactive whiteboard <input type="checkbox"/> 7        | Handouts/ Notes/ Worksheets <input type="checkbox"/> 8 | Practical work <input type="checkbox"/> 9                    |
| Visits <input type="checkbox"/> 10                       | Role play <input type="checkbox"/> 11                  | Copying notes from board/ screen <input type="checkbox"/> 12 |
| Self-directed research/study <input type="checkbox"/> 13 |  |  |

8 What resource or approach have you found the most useful (from the list provided in question seven)?



*(please continue over the page)*



Learning and Teaching (contd)

9 Please list any other resources or approaches not currently used that would help you to learn:

Please place ONE cross in the box (using black/blue ink), e.g. , next to the number which best describes how much you agree with each of the following statements below:

1  - Agree Completely    2  - Agree Mostly    3  - Disagree Mostly    4  - Disagree Completely    5  - Not Applicable

Office Use Only	<u>Learning Climate</u>	 Agree Completely	 Disagree Completely	N/A		
	10 I feel comfortable asking my lecturer for help and further explanation if I don't understand something	1 <input type="checkbox"/>	2 <input type="checkbox"/>	3 <input type="checkbox"/>	4 <input type="checkbox"/>	5 <input type="checkbox"/>
(47)	11 I find the pace of delivery appropriate	1 <input type="checkbox"/>	2 <input type="checkbox"/>	3 <input type="checkbox"/>	4 <input type="checkbox"/>	5 <input type="checkbox"/>
(99)	12 When my lecturer is away, suitable alternative arrangements are made	1 <input type="checkbox"/>	2 <input type="checkbox"/>	3 <input type="checkbox"/>	4 <input type="checkbox"/>	5 <input type="checkbox"/>
(51)	13 My classes start on time	1 <input type="checkbox"/>	2 <input type="checkbox"/>	3 <input type="checkbox"/>	4 <input type="checkbox"/>	5 <input type="checkbox"/>
	14 Lecturers on my course ask for, and are open to receiving, feedback about the learning and teaching on my course	1 <input type="checkbox"/>	2 <input type="checkbox"/>	3 <input type="checkbox"/>	4 <input type="checkbox"/>	5 <input type="checkbox"/>
	15 I feel I can influence the planning and delivery of subjects in the course	1 <input type="checkbox"/>	2 <input type="checkbox"/>	3 <input type="checkbox"/>	4 <input type="checkbox"/>	5 <input type="checkbox"/>
(75)	16 My lecturers treat us all fairly and equally	1 <input type="checkbox"/>	2 <input type="checkbox"/>	3 <input type="checkbox"/>	4 <input type="checkbox"/>	5 <input type="checkbox"/>
(222)	17 Lecturers cover equality and diversity issues during the course where the opportunity arises	1 <input type="checkbox"/>	2 <input type="checkbox"/>	3 <input type="checkbox"/>	4 <input type="checkbox"/>	5 <input type="checkbox"/>

Office Use Only	<u>Assessment</u>	 Agree Completely	 Disagree Completely	N/A		
(69)	18 I know when my assessments are due	1 <input type="checkbox"/>	2 <input type="checkbox"/>	3 <input type="checkbox"/>	4 <input type="checkbox"/>	5 <input type="checkbox"/>
(83)	19 Assessments are well-spaced across the course	1 <input type="checkbox"/>	2 <input type="checkbox"/>	3 <input type="checkbox"/>	4 <input type="checkbox"/>	5 <input type="checkbox"/>
(85)	20 Assessment tasks are made clear to me	1 <input type="checkbox"/>	2 <input type="checkbox"/>	3 <input type="checkbox"/>	4 <input type="checkbox"/>	5 <input type="checkbox"/>
(91)	21 The feedback I get tells me what I am doing well and where I need to improve	1 <input type="checkbox"/>	2 <input type="checkbox"/>	3 <input type="checkbox"/>	4 <input type="checkbox"/>	5 <input type="checkbox"/>
	22 I feel well prepared for assessments	1 <input type="checkbox"/>	2 <input type="checkbox"/>	3 <input type="checkbox"/>	4 <input type="checkbox"/>	5 <input type="checkbox"/>
	23 Doing assessments really helps me to learn	1 <input type="checkbox"/>	2 <input type="checkbox"/>	3 <input type="checkbox"/>	4 <input type="checkbox"/>	5 <input type="checkbox"/>

Essential Skills (including Core Skills) for Learning, Life, and Work

24 Through my studies at Edinburgh College, I have improved the following Essential Skills:

(Please place a cross in all that apply)

Communication Skills	<input type="checkbox"/> 1	Numeracy Skills	<input type="checkbox"/> 2	Problem-Solving Skills	<input type="checkbox"/> 3	Information Technology Skills	<input type="checkbox"/> 4
Working with Others Skills	<input type="checkbox"/> 5	Study Skills	<input type="checkbox"/> 6	Citizenship Skills	<input type="checkbox"/> 7	Health & Well-being Skills	<input type="checkbox"/> 8

(please continue over the page)

Rooms and Resources

25 The following meet my learning needs:

(Please place a cross in all that apply)

Classrooms meet my needs  1      Workshops meet my needs  2      Equipment meets my needs  3      Teaching materials meet my needs  4

College Virtual Learning Environment

26 How often have you used Moodle as part of your studies?

(Please place ONE cross in appropriate box)

Regularly  1      Occasionally  2      Rarely  3      Never  4

27 Which of the following features of Moodle do you use (if any)?

(Please place a cross in all that apply)

Uploading assignments <input type="checkbox"/> 1	Communicating with classmates <input type="checkbox"/> 2	Obtaining feedback from lecturer <input type="checkbox"/> 3	Logging into student email <input type="checkbox"/> 4
Linking to external websites <input type="checkbox"/> 5	Linking to resources (e.g. documents) <input type="checkbox"/> 6	Using interactive learning materials <input type="checkbox"/> 7	Completing informal quizzes and tests <input type="checkbox"/> 8
Accessing study skills and advice pages <input type="checkbox"/> 9	Monitoring achievement progress <input type="checkbox"/> 10	Using Turnitin originality check <input type="checkbox"/> 11	Accessing calendar for assignment deadlines <input type="checkbox"/> 12
News/information/resources on home page <input type="checkbox"/> 13	Accessing information from support services (e.g. Student Services) <input type="checkbox"/> 14		

Please place ONE cross in the box (using black/blue ink), e.g. , next to the number which best describes how much you agree with each of the following statements below:

1  - Agree Completely    2  - Agree Mostly    3  - Disagree Mostly    4  - Disagree Completely    5  - Not Applicable

Office Use Only

General Comments



Agree Completely



Disagree Completely

N/A

1 <input type="checkbox"/>	2 <input type="checkbox"/>	3 <input type="checkbox"/>	4 <input type="checkbox"/>	5 <input type="checkbox"/>
1 <input type="checkbox"/>	2 <input type="checkbox"/>	3 <input type="checkbox"/>	4 <input type="checkbox"/>	5 <input type="checkbox"/>

(64) 28 I have greatly developed my knowledge and skills through study at Edinburgh College

(181) 29 Overall, I am satisfied with my course

30 Please insert any other comments you'd like to make about your course at Edinburgh College:

About You

We ask for this personal information so we can understand the experience of students, ensure fairness for different

(please continue over the page)

groups within the College, and address the needs of all students. Personal data collected is stored in accordance with the Data Protection Act, and we will not publish any identifying information. Providing this information helps us to better meet your needs-- however, if you do not wish to answer any particular question, please use the 'prefer not to say' option.

(202) 31 Do you consider yourself to have additional support needs?

(Please place ONE cross in appropriate box)

Yes  1

No  2

Prefer not to say  3

(187) 32 How old were you on your last birthday?

(Please place ONE cross in appropriate box)

15 or younger  1

16-19  2

20-24  3

25-39  4

40-59  5

60+  6

33 How would you describe your ethnicity?

(Please place ONE cross in appropriate box)

White- Scottish  1

White- British  2

White- English  3

White- Northern Irish  4

White- Welsh  5

White- Irish  6

White- Gypsy/Traveller  7

White- Polish  8

White- Other  9

Any mixed or multiple ethnic groups  10

Pakistani/Pakistani Scottish/Pakistani British  11

Indian/Indian Scottish/Indian British  12

Bangladeshi/Bangladeshi Scottish/Bangladeshi British  13

Chinese/Chinese Scottish/Chinese British  14

Other Asian/Asian Scottish/Asian British  15

African/African Scottish/African British  16

Other African  17

Caribbean/Caribbean Scottish/Caribbean British  18

Black/Black Scottish/Black British  19

Other Caribbean or Black  20

Arab/Arab Scottish/Arab British  21

Other ethnic group  22

Prefer not to say  23

34 If you answered 'Other ethnic group' in the previous question, please state your ethnic group here:

(188) 35 Which of the following describes how you think of yourself?

(Please place ONE cross in appropriate box)

Male  1

Female  2

In another way  3

Prefer not to answer  4

36 Is your current gender (or sex) the same as the gender (or sex) you were born with?

(Please place ONE cross in appropriate box)

Yes  1

No  2

Prefer not to say  3

37 Do you identify, or have you ever identified, as being a transgender or trans person?

(Please place ONE cross in appropriate box)

Yes  1

No  2

Prefer not to say  3

(425) 38 Which of the following best describes how you think of yourself?

(Please place ONE cross in appropriate box)

Bisexual  1

Gay Man  2

Gay Woman/Lesbian  3

Heterosexual/Straight  4

Not sure  5

Other  6

Prefer not to say  7

39 Are you an international student (i.e., were you offered your place by the International Team? This usually applies to students from outside the EU.) ?

(Please place ONE cross in appropriate box)

Yes  1

No  2

Prefer not to say  3

(426) 40 What religion, religious denomination or body do you belong to, or what philosophical belief do you hold?

(Please place ONE cross in appropriate box)

None  1

Buddhist  2

Christian-Protestant  3

Christian-Roman Catholic  4

Christian- Other  5

Hindu  6

Jewish  7

Muslim  8

Pagan  9

Sikh  10

Spiritualist  11

Other religion or belief  12

Prefer not to say  13

41 If you answered 'Other religion or belief' in the previous question, please state the name of your religion or belief here:

42 Do you consider yourself to have an impairment, health condition, or learning difference?

(Please place a cross in all that apply)

No impairment or condition  1

Deafness or serious hearing loss  2

Blindness or serious sight loss  3

Learning impairment (e.g. Down's Syndrome)  4

Learning difficulty- specific (e.g. dyslexia)  5

Developmental condition (e.g. Autism Spectrum Disorder)  6

Physical impairment  7

Mental health condition (e.g. depression or schizophrenia)  8

Long-term illness/disease/or condition (e.g. cancer/HIV/diabetes)  9

Other impairment or condition  10

Prefer not to say  11

43 Are you a Care Leaver (a person who has been looked after for at least 13 weeks since the age of 14 and who was in care on their 16th birthday)?

(Please place ONE cross in appropriate box)

Yes  1

No  2

Prefer not to say  3



44 Do you have caring responsibilities?

*(Please place a cross in all that apply)*

No  1

Yes- for a child/children under 17  2

Yes- for a disabled child/children under 18  3

Yes- for adult(s) over 18  4

Prefer not to say  5