



For the future you want

ACADEMIC COUNCIL TERMS OF REFERENCE

1. PURPOSE

- 1.1 To provide a forum for the debate of College wide Academic issues, and to foster excellence within the following Key Academic Themes:
- i. Learning & Teaching;
 - ii. Student Experience & Engagement;
 - iii. Curriculum Management;
 - iv. Continuing Professional Development;
 - v. Quality Enhancement, Quality Assurance.

2. AUTHORITY

- 2.1 The Committee operates under the authority of, and reports to, the Board.

3. ROLE & REMIT

- 3.1 To guide the development of policy and strategy related to: (i) Curriculum Planning, Development and Delivery; and (ii) Teaching, Learning and Assessment.
- 3.2 To make recommendations to the Board of Management and monitor the effective implementation of strategy.
- 3.3 To provide oversight of quality enhancement and processes.
- 3.4 To provide oversight of feedback from students.
- 3.5 To facilitate the promotion, sharing and dissemination of good practice.

4. MEASURES OF SUCCESS

The key measures of success of the Academic Council will be:

- 4.1 The achievement of targets in the Outcome Agreement.

- 4.2 The College makes a more effective contribution to the region through joint working with partners to meet Community Planning Partnership objectives.
- 4.3 The improvement of retention, attainment and positive destinations for all students.
- 4.4 The high quality student experience across all campuses evidenced by increased levels of student satisfaction.
- 4.5 The creation of more places and opportunities at the College for 16-19 year olds.
- 4.6 The curriculum is characterised by greater innovation in learning and teaching methods.
- 4.7 The curriculum is refreshed annually with courses that will better address skills gaps and shortages in the regional economy.
- 4.8 The curriculum is informed by more and better engagement with priority employers and employer organisations that reflect the College's regional, national and global ambitions.
- 4.9 The College works more effectively with its regional university partners to improve progression opportunities for all HE programmes.

5. MEMBERSHIP

- 5.1 There shall be six core members of the Committee, three of whom must be Non-Executive Members. The further three members shall include the Principal, the Academic Staff Member and a Student Board Member.
- 5.2 The co-opted membership of the Committee will include:
 - 5.2.1 The two Student Sabbatical Officers who are not core members of the Committee, plus one current student nominated by ECSA.
 - 5.2.2 Eight members of College Staff (two per Faculty), who are not part of the senior management team, to represent each of the curriculum areas:
 - Creative Industries;
 - Engineering and Built Environment;
 - Health, Wellbeing and Social Sciences;
 - Tourism, Hospitality and Business;
 - 5.2.3 Additional Members may be co-opted in alignment with the Board of Management's co-opted membership procedures.
 - 5.2.4 Co-opted members of the Academic Council shall not have voting rights
- 5.3 The Vice Principal Innovation, Planning and Performance, shall attend meetings of the Committee.
- 5.4 The Head of Curriculum Planning & Performance and the Head of Student Experience shall attend meetings of the Committee.

5.5 A Member of the Governance Team shall be Clerk to the Committee.

6. QUORUM

6.1 Two Non-Executive Members must attend, one of whom will act as Committee Chair.

6.2 One representative from ECSA must attend.

6.3 One member of the Executive must attend.

6.4 Two College staff members must attend.

7. FREQUENCY OF MEETINGS

7.1 Meetings of the Council will be held on a quarterly basis.